



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

August 12, 2024

**DIVISION MEMORANDUM**

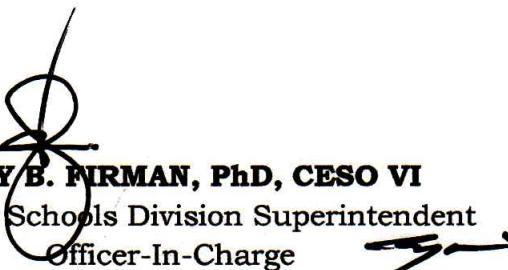
No. 0149, s. 2024

**REITIRATING THE USE OF PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM (PHILGEPS)**

To : Assistant Schools Division Superintendent  
Elementary and Secondary School Heads/Principals  
Accounting Section  
All Others Concerned

1. Section 5 of the Administrative Order No. 17 mandates the use of Philgeps across government procuring entities wherein procurement opportunities are to be posted in one single portal for viewing and bidding of suppliers online.
2. Relative to this issuance, the 2016 Revised Implementing Rules and Regulations of RA 8194 has set the threshold for the procurement activity to be posted on the portal amounting to Php 50,000 and above under Small Value Procurement.
3. To promote transparency and efficiency, this Office hereby directs all school heads to scrutinize purchase requests and submit to the mandate on the use of PhilGEPS for procurements subject to the abovementioned matter.

For information, guidance and compliance.

  
**JINKY B. FIRMAN, PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

**RELEASED**

**AUG 15 2024**

RECORDS SECTION, SDO PANABO CITY  
BY 



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