



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

August 12, 2024

DIVISION MEMORANDUM

No. 0148, s. 2024

**REQUIRING THE CERTIFICATE OF NON-AVAILABILITY OF STOCKS
(CNAS) ON THE LIQUIDATION REPORT**

To : Assistant Schools Division Superintendent
Elementary and Secondary School Heads/Principals
Accounting Section
All Others Concerned

1. To protect national interest in all matters affecting public procurement, Section 8 of the IRR of RA 9184 also known as the Government Procurement Act, mandates all government procuring entities to procure common-use goods, supplies, materials, and equipment from the Procurement Service and the Philippine Government Electronic Procurement System's (PhilGEPS) Electronic Catalogue;
2. Given the case that the common-use supplies and equipment are not available or not listed in the Electronic Catalogue, *DBM-PS issues Certificates of Non-Availability of Stocks (CNAS) based on the physical unavailability of the supplies and equipment thus, the latter shall be the basis that the procurement activity of the school has indeed undergone the proper procedure;*
3. With this, the Office of the Division of Panabo City shall strictly implement the requisite of Certificate of Non-Availability of Stocks (CNAS) as an essential element of the liquidation report relative to the procurement of common-use goods, supplies, materials, and equipment to adhere with the government procurement standard.

For information and compliance.

JINKY B. FIRMAN, PhD, CESO VI

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

RELEASED

AUG 15 2024

RECORDS SECTION-SDO PANABO CITY
BY