



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

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Office of the Schools Division Superintendent

**DIVISION ORDER**

No. 0148 s. 2024

**RECALL OF WORK ASSIGNMENT AT RIZAL ES AND FULL TIME WORK  
ASSIGNMENT AT THE DIVISION ACCOUNTING OFFICE**

To: **BEVERLY ANN S. CASANE**, Administrative Assistant III

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1. In the exigency of the service, you are hereby required to report to the Division Accounting Office on a full-time basis, effective July 29, 2024, for the reason that a full-time Administrative Officer II had already been deployed at Rizal ES.
2. Finally, you are instructed to clear yourself from all financial obligations and property accountabilities in Rizal ES, and submit to this Office such necessary documents certifying compliance.
3. For strict compliance.

  
**JINKY B. FIRMAN, Ph.D, CESO VI**  
OIC-Assistant Schools Division Superintendent

cc:

Admin. Office/HRMO/Payroll/Accountant/ Admin. Office/  
Rizal ES Principal/File

**RELEASED**

**JUL 25 2024**

RECORDS SECTION-SDO PANABO CITY

BY 



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