



Republic of the Philippines  
Department of Education  
Region XI  
SCHOOLS DIVISION OF PANABO CITY

---

Office of the Schools Division Superintendent

**DIVISION ORDER**

No. 0148 s. 2024

**RECALL OF WORK ASSIGNMENT AT RIZAL ES AND FULL TIME WORK  
ASSIGNMENT AT THE DIVISION ACCOUNTING OFFICE**

To: **BEVERLY ANN S. CASANE**, Administrative Assistant III

---

1. In the exigency of the service, you are hereby required to report to the Division Accounting Office on a full-time basis, effective July 29, 2024, for the reason that a full-time Administrative Officer II had already been deployed at Rizal ES.
2. Finally, you are instructed to clear yourself from all financial obligations and property accountabilities in Rizal ES, and submit to this Office such necessary documents certifying compliance.
3. For strict compliance.

  
**JINKY B. FIRMAN, Ph.D, CESO VI**  
OIC-Assistant Schools Division Superintendent

cc:  
Admin. Office/HRMO/Payroll/Accountant/ Admin. Office/  
Rizal ES Principal/File

**RELEASED**

**JUL 25 2024**

RECORDS SECTION-SDO PANABO CITY  
BY 



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)823 1469, (084) 628 4066  
Email: [panabocity.division@deped.gov.ph](mailto:panabocity.division@deped.gov.ph)