



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

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Office of the Schools Division Superintendent

**DIVISION ORDER**

No. 0139 s. 2024

**FULL TIME WORK DEPLOYMENT TO GREDU ELEMENTARY SCHOOL**

To: **ELAINE C. SAUSE**, Administrative Officer II

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1. In the exigency of the service, you are hereby required to report to Gredu Elementary School on a full-time basis, effective July 29, 2024. As such, you are advised to perform therein the duties, functions and responsibilities attached to your position.
2. Upon receipt of this order, you are to report to Mrs. Leonora D. Cañete, Principal II, for orientation and further instruction.
3. Finally, you are instructed to clear yourself from all financial obligations and property accountabilities in your current work station, and submit to this Office such necessary documents certifying compliance.
4. For strict compliance.

  
**JINKY B. FIRMAN, Ph.D, CESO VI**  
OIC-Assistant Schools Division Superintendent

**RELEASED**

cc:

Admin. Office/HRMO/Accountant/ Admin. Office/  
Gredu ES School Head/File

**JUL 25 2024**

RECORDS SECTION, SDO PANABO CITY  
BY 



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