



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

**Office of the Schools Division Superintendent**

**July 18, 2024**

**DIVISION ORDER**

No. 0129, series 2024

**TEMPORARY DESIGNATION AS SPECIAL DISBURSING OFFICER OF  
 NARCISO B. GALAPIN ELEMENTARY SCHOOL**

TO: **JANWARIO E. YAMOTA**  
 CHIEF—Curriculum Implementation Division

1. In the exigency of service, you are hereby temporarily designated as the Special Disbursing Officer of Narciso B. Galapin Elementary School, effective July 18, 2024.
2. As such, you are advised to perform the financial duties, functions and responsibilities attached to the said designation EXCEPT for the administrative and supervisory functions which are lodged upon the assigned School-In-Charge.
3. This order does not carry with it any remuneration nor priority in promotion, and shall remain enforced until revoked in writing by the Head of Office.
4. Travel expenses incurred during the performance of the attached functions shall be chargeable against local funds subject to the usual accounting and auditing rules and regulations.
5. For strict compliance.

  
**JINKY B. FIRMAN, CESO VI**  
 Assistant Schools Division Superintendent,  
 Officer-In-Charge, Office of the Schools Division Superintendent

**RELEASED**

CC:  
 Personnel/Accountant III/Cashier/  
 Supply Officer/Budget Officer

**JUL 23 2024**

RECORDS SECTION, SDO PANABO CITY  
 BY 



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