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Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF PANABO CITY**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**SGOD-2024-0344**

To : Assistant Schools Division Superintendent  
 Chiefs of the Schools Governance and Operations Division and  
 Curriculum Implementation Division  
 All Concerned

Subject : **SY 2024-2025 OPLAN BALIK ESKWELA MONITORING**

Date : July 22, 2024

Pursuant to DepEd Order 009, s. 2024 or the Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025, the start of classes is set to start on July 29, 2024. The following Division Monitors are assigned in schools to observe and check the opening of class activities, to wit:

<b>NO.</b>	<b>SCHOOL</b>	<b>DIVISION MONITOR</b>
1	Antonio O. Floirendo ES II	John B. Visillas
2	Cabili ES	Rosalie D. Estimada
3	Dona Nenita R. Floirendo ES	Atty. Annalene D. Villanueva
4	Gredu ES	Antonio R. Pasquito Jr.
5	Panabo Central Elem. School SPED Center	Estrella N. Maputol
6	Rizal ES	Ylcy B. Manguilimotan
7	Salvacion ES	Ker Denzel G. Infiesto
8	San Francisco ES	Ana Liza M. Mendoza
9	San Pedro ES	Maya Flaminda G. Juanich
10	San Vicente ES	Ronmar V. Jayoma
11	Sto. Niño Elementary School	Glady C. Noel
12	A.O. Floirendo Elementary School	Irhyne E. Petalcorin
13	Concordia A. Sison ES	Neo Carlo R. Magno
14	Dalisay Village ES	Norpinang N. Pagagao
15	Manuel A. Javellana ES	Christopher U. Gonzales
16	Nanyo Central ES	Janwario E. Yamota
17	P. Changco ES	Maria Susete B. Flores
18	Rodrigo D. Mabitad Sr. ES	Erna O. Lumandong
19	Roxas ES	Cris John M. Sumaya
20	Sindaton ES	Arlene L. Choi, MD
21	Southern Davao ES	Darwin Jadulco
22	Tibungol ES	Carolyn M. Arado
23	Valentin N. Daquio ES	Kenneth S. Deligencia
24	Buenavista ES	Maria Ezelmay S. Cabaylo



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<b>NO.</b>	<b>SCHOOL</b>	<b>DIVISION MONITOR</b>
25	Glecerio L. Dondoy CES	Ailene B. Anonuevo PhD
26	J.P Laurel ES	Erick S. Dalumpines
27	Katualan ES	Reynaldo C. Deocampo Jr.
28	Kiotoy ES	Hernani A. Resueno Jr.
29	Mabunao ES	Glenn B. Separis CPA, CESE
30	Narciso B. Galapin ES	Marissa Y. Manginsay
31	San Roque ES	Engr. Eric S. Valencia
32	Sta. Cruz ES	Elton L. Kadile
33	Lorenzo T. Concepcion IS	Djhoane C. Aguilar
34	Tagurot ES	Elden D. Orbeta
35	Consolacion ES	Tyron O. Dujali
36	Datu Abdul E/S	Peter A. Mijares
37	Kasilak ES	Richel Chin Lim
38	Katipunan ES	Rosebeth C. Candelasa
39	Licanan ES	Peter A. Mijares Jr.
40	Little Panay ES	Mary Ann M. Revilla
41	Malativas ES	Joylyn B. Martinez
42	Namuag ES	Moolien Jane A. Estimada
43	New Visayas CES	ASDS Basilio P. Mana-ay Jr., CESO VI Dearly Cabote
44	Teofanis G. Gerona, Sr. ES	Giselle I. Rado
45	Waterfall ES	Carmina D. Retes
46	AO Floirendo NHS	Avelino D. Bitang
47	Cagangohan NHS	Dr. Androla Marie B. Caballero
48	Desiderio F. Dalisay Sr. NHS	Maria Perpetua Angelita G. Suelto
49	Don Manuel JMNHS	Eldecris B. Calzadora
50	Kasilak NHS	Juliet D. Raganas
51	Kauswagan NHS	Joy S. Magno
52	Little Panay NHS	Rex C. Aniscal
53	Mabunao NHS	Raul E. Gacus
54	Malativas NHS	Celestino E. Revamonte Jr.
55	Manay NHS	Jeneces Grace L. Bucan
56	Nanyo NHS	Maria Nenita G. Tuazon
57	Panabo City SHS	Jaime C. Carlom
58	Panabo City NHS	SDS Jinky B. Firman PhD, CESO VI
59	Quezon NHS	Edgene G. Palces
60	San Vicente NHS	Kathryn Gae D. Jayoma
61	Sindaton NHS	Apple Dyan E. Boja
62	Southern Davao NHS	Keren T. Luma



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Division Personnel are expected to be at the assigned school to attend the flag-raising ceremony and to check the school after the said flag-raising using the monitoring tool for the opening of classes.

Travel and other incidental expenses are chargeable against the Division MOOE/Local Funds subject to the usual accounting and auditing rules and regulations.

For your guidance and strict compliance.

  
**JINKY B. FIRMAN PhD, CESO VI**  
OIC, Schools Division Superintendent

Encl: As stated  
SGOD/aba/kdgi

**RELEASED**

**JUL 23 2024**

RECORDS SECTION-SDO PANABO CITY  
BY 



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

**OPLAN BALIK ESKWELA (OBE)  
MONITORING TOOL, SY 2024-2025**

Name of School:		School ID:	
Levels of Education:		Other Information about the School:	
SDO/District:		Contact Number:	
Name of School Head:		Date of Monitoring:	
Position/Designation		Total No. of Teaching Personnel: Male: Female: Others:	Total No. of Non-Teaching Personnel: Male: Female: Others:

**Enrolment:**

Grade Level	Enrolment		Attendance during Monitoring (Warm Bodies)			Observations/Remarks
	SY 2023-2024	SY 2024-2025	MALE	FEMALE	TOTAL	
Kindergarten						
Grade 1						
Grade 2						
Grade 3						
Grade 4						
Grade 5						
Grade 6						
Grade 7						
Grade 8						
Grade 9						
Grade 10						
Grade 11						
Grade 12						

**Learning Modality to be employed using the following Models:**

<input type="checkbox"/> A) Alternate 5 days In-person classes, 5 days Distance Learning + Modular/ Digitized LRs;	<input type="checkbox"/> D) 4 days in-person classes and, 1 day Distance Learning + Modular/ Digitized LRs.
<input type="checkbox"/> B) 2 days in-person classes + 3 days Online	<input type="checkbox"/> E) Full In-person Classes
<input type="checkbox"/> C) 3 days in-person classes and 2 days Distance Learning + Modular/ Digitized LRs.	<input type="checkbox"/> F) Others, please specify





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**Directions:** Please put a check mark on the appropriate columns for every indicator observed. Record the best practices, TA needed/provided, MOV's presented, important numerical data, and other observations related to the indicator in the remarks column.

<b>Indicators to be Monitored</b>	<b>Observations</b>			<b>Remarks</b> (e.g. Best Practices, TA needed/provided, MOV's presented, numerical data, other observations related to the indicator)	
	<b>Yes</b>	<b>No</b>	<b>N/A</b>		
<b>I. School Facilities</b>					
<i>The school has...</i>					
1. physical inventory of facilities based on EBEIS/NSBI					
1.1 classrooms					
1.2 laboratories					
1.3 comfort rooms					
1.4 tables and chairs					
1.5 Math and Science Equipment					
1.6 TVL Equipment					
2. functional washing and drinking facilities with adequate water supply (refer to Health and Nutrition Section WINS Monitoring Form)					
3. computer and internet facilities					
4. sufficient lighting and ventilation					
5. enough computers/tablet					
6. strong internet connection/portable WI-FI modem					
<b>II. Curriculum and Instruction</b>					
<i>The School has...</i>					
1. analysis of Reading Assessment results					
2. analysis of quarterly assessment results by subject area and grade level					
3. formulated Quality Assured Entrance and Exit					





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<b>Indicators to be Monitored</b>	<b>Observations</b>			<b>Remarks</b> (e.g. Best Practices, TA needed/provided, MOV's presented, numerical data, other observations related to the indicator)
	<b>Yes</b>	<b>No</b>	<b>N/A</b>	
Assessment to bridge learning gaps				
4. employed interventions to Students At-Risk of Dropping Out (SARDO) through Alternative Delivery Modality				
5. SHS Learners Profile with List/No. of Learners under 4 Curriculum Exits				
6. Action Research adapted and utilized				
7. consolidated Results of the Classroom Observation Tool				
8. weekly home learning plan				
9. individual learning plan				
10. Technical Assistance Plan of the following School Personnel: School Head, MT, Head Teachers, Dept. Head				
11. Catch Up Intervention Plan (Note: based on the results of the assessment in all learning areas, reading literacy, numeracy, level of learners engagement and behavior)				
<b>II. Documents/Information</b>				
<i>The school has...</i>				
1. school calendar of activities				
2. Learning Recovery and Continuity Plan (LRCP)				
3. Class Program including Budget of Work				
4. Teachers Program				
5. bulletin/public information Board				
6. Most Essential Learning Competencies (MELS) in all grade levels and learning areas				
7. SMEA Performance Review				
8. Stakeholders Engagement and Support/Adopt – A –				





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	<b>Yes</b>	<b>No</b>	<b>N/A</b>	
School Program/Brigada Eskwela Portfolio				
9. well organized school forms <i>Note: School Forms 1-10</i>				
10. consolidated results on satisfactory feedback from client				
<b>III. Textbooks and Other Instructional Materials</b>				
<i>The School has..</i>				
1. complete e-file of the SLMs per subject by grade level in all quarters				
2. inventory of:				
2.1 re-usable SLMs				
2.2 activity sheets				
2.3 textbooks				
2.4 teachers manual/guide				
2.5 RBI scripts				
2.6 TVBI scripts				
3. available relevant references/supplementary materials for distribution to the learners				
<b>IV. Inclusive, Equitable, Safe and Healthy School</b>				
<i>The school ...</i>				
1. adapts and complies with the IATF, DOH and DepEd guidelines on health standards and implement the specific interventions for COVID 19 (JMC 001, s. 2022)				
2. participates in related programs, initiatives and activities for the prevention of COVID 19				
3. uses and manages all safety, hygiene, and sanitary supplies and materials				
4. employ health and safety protocols in handling SLMs				





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	<b>Yes</b>	<b>No</b>	<b>N/A</b>	
5. institutionalizes mental health and wellness psychosocial support activities intervention mechanism				
6. ensures the protection of the health, safety and well – being of learners, teachers, and personnel in the distribution and retrieval SLMs & other LRs				
7. has clean (free from unnecessary materials, arranged and dusted, free from garbage and fence free from old tarpaulins)				
1.1 classrooms				
1.2 laboratories				
1.3 comfort rooms				
1.4 school grounds				
8. has solid waste management and segregation system				
9. has OBE Task Force /Help Desk/ and conducted enrolment advocacy campaign				
10. conducts ALS community mapping				
11. conducts enhancement of school multi-hazard contingency plan and other safety protocols				
<b>V. Human Resource Management/Development</b>				
<i>The school has...</i>				
1. Professional Development Activities and Training Plan such as/ for:				
1.1 (Retooling of Teachers on CLAP – Content, Learning Resource Development, Assessment, and Pedagogies)				





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	<b>Yes</b>	<b>No</b>	<b>N/A</b>	
1.2 Induction Program for Beginning Teachers and School Heads				
1.3 Non-major Teachers				
1.4 Non -Teaching and Teaching Related personnel				
1.5 <i>Others, if any</i>				
2. School Learning Action Cell Session Plan				
3. communicated its SLAC plan and schedule with contents determined by the teachers under the general guidance of the School Head and LAC Leader				
4. updated Human Resource Profile.				
5. ensure appropriate workplace conditions for the optimal productivity and safety of personnel				
6. list of ancillary services and assigned coordinators designations to ensure smooth transition of work operations and work arrangements				
<b>VI. Utilization of Funds</b> <i>The school has</i>				
1. copies of WFP, AIP, APP and PPMP				
2. an updated information of the sources, intended use and actual utilization of school funds in the transparency Board				
2.1 MOOE				
2.2 PTA				
2.3 Canteen				





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	<b>Yes</b>	<b>No</b>	<b>N/A</b>	
2.4 Other sources (please specify)				
3. communicated/presented the sources and uses of school funds to the stakeholders using the School Report Card				
<b>VII. Support Services</b>				
<i>The School...</i>				
1. strengthen the implementation of D.O. 40, s. 2012 (Policy Guidelines on Protecting Children in School from Abuse, Violence, Exploitation, Discrimination, Bullying and Other Forms of Abuse) e.g: Contextualized CPP Manual, Integrated in the School Handbook				
2. organizes the School Child Protection Committee (CPC)				
3. has CPC that works in coordination with Barangay Council for the Protection of Children (BCPC)				
4. has implemented the ff:				
4.1. Disaster Risk Resiliency Program (e.g. DRRM Plan, evacuation map)				
4.2. Gender and Development (e.g. GAD Plan, GAD Accomplishment Report)				
4.3. Child Friendliness in the School System (e.g. Integrated in the Lesson Plans, Result of the CFSS Survey)				
4.4. W.A.T.C.H (e.g. Implemented PAPs/ Innovations)				
<b>VIII. Parents Orientation</b>				
<i>The school ..</i>				
1. conducts Parents Orientation on D.O. 34, and D.O. 35 s. 2022 and other related policies and directions on the mechanics of schooling.				





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	<b>Yes</b>	<b>No</b>	<b>N/A</b>	
2. conduct Parents Orientation on their roles and responsibilities in the implementation of Blended Learning Modality to Full In-Person Classes				
3. has provided the parents with Parents Handbook/Parents Kit				
<b>IX. Others</b> (Please write other observations not mentioned in the guide)				
<b>Monitoring Team</b>				
<hr/> Member		<hr/> Member		
<hr/> Team Leader				
Conforme:				
<hr/> Name and Signature of School Head				
Date of Monitoring: _____				

ROP2/cadi



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