



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

Division Memorandum

SGOD-2024-0339

To : Assistant Schools Division Superintendent
 Chief Education Supervisor (SGOD)
 Chief Education Supervisor (CID)
 Education Program Supervisors (EPS)
 Public School District Supervisors (PSDS)
 All Others Concerned

Subject: **SUBMISSION OF SUPPORTING DOCUMENTS RELATIVE TO
 SCHOOL SITES HELD BY THE BOARD OF LIQUIDATORS**

Date : July 16, 2024

The Privatization Management Office (PMO) is in the process of ensuring registration of ownership to school sites held by the former Board of Liquidators (BOL).

The Schools Division of Panabo City has currently eight (8) schools listed under the Board of Liquidators, to wit:

1. Licanan Elementary School;
2. Little Panay Elementary School;
3. Cabili Elementary School (shared with Quezon National High School);
4. Nanyo Central Elementary School (shared with Nanyo National High School);
5. San Vicente Elementary School;
6. Southern Davao Elementary School;
7. Katipunan Elementary School;
8. Little Panay National High School.

Relative to this, the abovementioned schools shall submit the following documentary requirements to the Division School Site Committee c/o Mr. Keren T. Luma, on or before July 31, 2024:

- a. Approved Survey of the school or available lot plan/s and/or building plans, or information confirming the area/size of the school;



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- b. Identified authorized representative to act on behalf of the school (Memorandum or Letter);
- c. Updated Historical Backgroud;
- d. Updated School Site Development Plan;
- e. Any and all other files in your possession that is relevant to the abovementioned subject matter.

Compliance with this Memorandum is hereby directed.

For and in the absence of the Schools Division Superintendent:

[Signature]
BASILIO P. MANA-AY JR., CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge *[Signature]*

RELEASED

JUL 18 2024

RECORDS SECTION SDO PANABO CITY
BY *[Signature]*

SGOD/aba/ktl
