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Republic of the Philippines  
Department Of Education  
Region XI  
Schools Division of Panabo

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

SGOD-2024- 0315

To : Assistant Schools Division Superintendent  
Chief of the Schools Governance and Operations Division  
Chief of the Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors  
All Public and Private Elementary and Secondary School Heads/Principals  
All Concerned

Subject: **ATTENDANCE TO THE REGIONAL ASSEMBLY OF EDUCATION LEADERS  
CUM MATATAG TRAINING-WORKSHOPS FOR SCHOOL TEACHERS**

Date: July 8, 2024

Attached is Regional Memorandum HRDD-2024-158 re: **Attendance to the Regional Assembly of Education Leaders Cum MATATAG Training-Workshop of School Teacher** on September 2 to October 30, 2024, at SMX, Lanang, Davao City on Official Business. Please see the attached enclosures for the relevant details.

Participants in this activity are the public and private teaching and teaching-related personnel. School Heads are advised to recommend teachers whose participation in the professional development is limited.

Anent this, School Heads/School Principals/School Administrators are directed to send the name/s of the teacher/s on or before July 30, 2024. Please refer to the attached number of participants per school. Attention: Kenneth S. Deligencia, Senior Education Program Specialist-HRDS, or Lilannie Somoso, Education Program Specialist II-HRDS for consolidating the Official participants.

A registration fee of Php. 6,000.00 for each participant would cover 2 snacks per day and 3 lunches for 3 days, the venue, and honoraria of the high-caliber speakers. The registration fee shall be paid through the Bank of the Philippine Islands,

**Bank of the Philippine Islands**

**Account Number: 2510-0004-66**

**Account Name: DVO REGL ASSN OF SCHOOLS SUPERINTENDENTS INC**



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)823 1469, (084) 628 4066  
Email: panabocity.division@deped.gov.ph




Republic of the Philippines  
**Department Of Education**  
Region XI  
**Schools Division of Panabo**

*Office of the Schools Division Superintendent*

Board and lodging, travel expenses, and other incidental expenses shall be charged against Local Funds/Division/School MOOE Funds for the public schools and division participants while for the private schools, it will be charged against their school funds, all subject to the usual auditing and accounting rules and regulations.

For your information and compliance.

**For and in the absence of the Schools Division Superintendent**

  
**BASILIO P. MANA-AY JR., CESO VI**  
Assistant Schools Division Superintendent  
Officer In charge

**RELEASED**

**JUL 09 2024**

RECORDS SECTION-SDO PANABO CITY  
BY 



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)823 1469, (084) 628 4066  
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**2024 RAEI ALLOCATION OF PARTICIPANTS**

<b>Elementary School Level</b>		
	<b>Current no. of Teachers</b>	
<b>Central District</b>		<b>No. of Teachers for RAEI</b>
<b>School Name</b>		
Antonio O. Floirendo Elementary School II	14	2
Cabili ES	20	1
Dona Nenita R. Floirendo ES	22	2
Gredu ES	36	2
Center	72	3
Rizal ES	111	3
Salvacion ES	39	2
San Francisco ES	18	1
San Pedro ES	20	1
San Vicente ES	37	2
Sto. Nino ES	19	1
<b>North District</b>		
<b>School Name</b>		
A.O. Floirendo ES	21	1
Concordia A. Sison ES	8	1
Dalisay Village ES	13	1
Don Manuel A. Javellana Memorial School	8	1
Nanyo Central ES	26	2
P. Changco ES	8	1
Rodrigo D. Mabitad Sr. ES	23	1
Roxas ES	7	1
Sindaton ES	10	1
Southern Davao ES	32	2
Tibungol ES	7	1
Valentin N. Daquio ES	25	2
<b>South District</b>		
<b>School Name</b>		
Buenavista ES	7	1
Consolacion ES	8	1
Datu Abdul ES	11	1
Glecerio L. Dondoy CES	35	3
J.P Laurel ES	17	1
Kasilak ES	11	1
Katipunan ES	7	1
Katualan ES	7	1
Kiotoy ES	7	1
Licanan ES	6	1
Little Panay ES	17	1
Mabunao ES	8	1
Malativas ES	11	1

### 2024 RAEI ALLOCATION OF PARTICIPANTS

Elementary School Level		
Central District	Current no. of Teachers	No. of Teachers for RAEI
Namuag ES	8	1
Narciso B. Galapin ES	17	1
New Visayas ES	25	2
San Roque ES	7	1
Sta. Cruz ES	8	1
Tagpore IS	8	1
Tagurot ES	11	1
Teofanis G. Gerona, Sr. ES	9	1
Waterfall ES	8	1
Secondary & SHS Level		
School Name		
Nanyo NHS	5	1
Dalisay NHS	12	1
A. O. Florendo National High School	73	6
Don Manuel A. Javellana Memorial National High School	30	2
Kasilak National High School	8	1
Kauswagan National High School	20	1
Little Panay National High School	15	1
Mabunao National High School	10	1
Malativas National High School	13	1
Manay National High School	24	2
Panabo City Senior High School	42	4
Panabo City National High School	264	7
Quezon High School - Panabo NHS Annex	15	1
San Vicente National High School	57	4
Sindaton National High School	20	1
Southern Davao National High School	54	4
Cagangohan NHS	28	2
<b>TOTAL</b>		<b>100</b>
<b>PRIVATE SCHOOLS</b>		

Prepared by:

**KENNETH S DELIGENCIA**  
SEPS HRD

Approved by:

**BASILIO P. MANA-AY JR., CESO VI**  
Assistant Schools Division Superintendent  
Officer In charge



RECORDS

24-32964

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Republic of the Philippines  
**Department of Education**

DAVAO REGION

Office of the Regional Director

**REGIONAL MEMORANDUM**

HRDD-2024-158

To : Assistant Regional Director  
Schools Division Superintendents

Subject: ATTENDANCE TO RAEL 2024 AND TRAINING WORKSHOP

Date : June 18, 2024

The Davao Regional Association of Schools Superintendents (DRASS) will be conducting the **Regional Association of Education Leaders (RAEL)** on September 30-October 2, 2024 via face-to-face modality at SMX, Lanang, Davao City. This is contained in DM-OUHROD-2024-1092.

In view of the foregoing, the participation of teaching and teaching-related personnel to the activity is voluntary, subject to no disruption of classes policy. Therefore, the use of DepEd funds shall be subject to the approval of their respective approving authorities. The same is also contingent upon its availability, and adherence to the usual accounting and auditing rules and regulations. Further, adherence to DO 9, s. 2005 on Instituting measures to increase engaged Time-on-Task, and DO 030, s. 2021, on the Multi-Year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders shall be strictly observed. Relevant details are found in the enclosures.

For inquiries, email [region11@deped.gov.ph](mailto:region11@deped.gov.ph).

Immediate dissemination of this Memorandum is directed.

**ALLAN C. FARNAZO**  
Director IV

RELEASED

1:43 pm

June 19, 2024

32964

Enclosed: As Stated.

ROH3/glv



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-1665; (082) 221-6147  
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Website: [www.depedbox.ph](http://www.depedbox.ph)





Republika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DEPARTMENT OF EDUCATION


RECORDS SECTION


RECEIVED

By: 6-10-24 32 964  
Date: 6-10-24

## MEMORANDUM DM-OUHROD-2024-1092

TO : Regional Directors  
Schools Division Superintendents  
All Others Concerned

FROM :   
**WILFREDO E. CABRAL**  
Regional Director  
Officer-in-Charge, Office of the Undersecretary  
Human Resource and Organizational Development

  
**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

SUBJECT : **INVITATION TO THE REGIONAL ASSEMBLY OF EDUCATION  
LEADERS AND TRAINING WORKSHOP**

DATE : 05 June 2024

The **Davao Regional Association of Schools Superintendents (DRASS)** will be conducting in-person Regional Assembly of Education Leaders and Training Workshop with the theme: "MATATAG na Edukasyon : Para sa Isang Banang Makabata, Batang Makabansa" on **September 30 - October 2, 2024** at **SMX, Lanang, Davao City**.

Teaching and teaching-related personnel associated with the Department of Education may opt to attend the said activity. The use of DepEd funds shall be subject to the approval of their respective approving authorities. The same is also contingent upon its availability, and adherence to the usual accounting and auditing rules and regulations.

Please see the attached communication from DRASS for more details. Should there be further inquiries, kindly email the DRASS Secretariat through the email address [region11@deped.gov.ph](mailto:region11@deped.gov.ph) or telephone number (082) 291-1665 and (082) 221-6147.

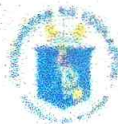


Address: Room 102 Rural Bldg., DepEd Complex, Marikina Ave., Pasig City, Metro Manila  
Telephone Nos.: 8631-7206, 8631-8494  
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Effectivity	09-20-21	Page	1 of 1







Republic of the Philippines  
**Department of Education**

DAVAO REGION

DE-ED-2024-02/1478

**Office of the Regional Director**

May 13, 2024

**WILFREDO E. CABRAL**

Director IV

Officer-in-Charge

Office of the Undersecretary for

Human Resource and Organizational Development

Department of Education, Pasig City

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Dear Undersecretary,

Greetings of peace and good health.

The Davao Regional Association of Schools Superintendents (DRASS) respectfully requests for your kind approval in the conduct of the in-person Regional Assembly of Education Leaders cum Training Workshop with the theme: **"MATATAG na Edukasyon: Para sa Isang Bansa Makabata, Batang Makabansa"** on September 30- October 2, 2024 at SMX, Lanang, Davao City for our **teaching and related teaching personnel in schools and offices within the Region.**

This is in adherence to our role as education leaders to provide learning development opportunities to our personnel but not limiting to the teaching staff. Concerned with this learning needs of our personnel, the DRASS XI manifests its strong support to the needs of our personnel as embodied in DepEd Order No. 30, s. 2021 which stressed the aim of the Department to promote and support the professional development of DepEd personnel and teachers.

The DRASS XI is indeed grateful to find the issuance of DepEd Order No. 1, s.2023 issued last January 9, 2023 better known as the Revised Designations of Undersecretaries and Assistant Secretaries to their Strands and Functional Areas of Responsibilities and Revised Signing Authorities where it is stipulated that the Human Resource and Organizational Development (HROD) strand of our Department has to ensure the holistic and integrated approaches /strategies the professional development mandate of our teaching and non-teaching personnel in the schools and those in all levels of DepEd Offices.

However, DepEd Order No. 30, s. 2021 dated August 6, 2021, otherwise known as Multi-Year implementing guidelines on the allocation and utilization of the Human Resource Development Fund for teachers and school leaders does not include the non-teaching personnel.



Address: F. Torres St., Davao City (8000)

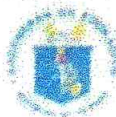
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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

Moreover, DepEd Order No. 40, s. 2020 dated Dec. 11, 2020 cited the implementation of learning and development for non-teaching personnel in the Department of Education in view of the Covid 19 pandemic in which, our NTP also need to be updated on their roles, functions and enhance them on becoming more effective in their Terms of Reference (TORs).

Anchoring to the provisions of the National Budget Circular No. 563, s. 2016, otherwise known as Guidelines on Participation of Government Officials and Employees in Conventions, Seminars, Conferences, Symposia and Similar Non-Training Gatherings Sponsored by Non-Government Organizations or Private Institutions which stipulated the allowable cost and payment of registration fees of the participation of government employees to conventions, seminars and the like basically for purposes of sharing, discussing and disseminating information on the developments related to their field of interest.

Anent to this, the DRASS would collect an allowable amount of registration fee at Php 2,000.00 per day for 3 days totaling to Php 6,000.00 for each participant, as stipulated on item 3.2 of the NBC No. 563, s. 2016, that the registration or participation fee in said convention, seminar, etc. shall not exceed Php 2,000.00 per day per participant. This is to cover the expenditures such as venue, meals of participants, travel expenses, accommodation and honoraria of the high-caliber speakers.

With our ardent desire to give equal opportunities for our personnel to be updated with our transitional governance and equip them with the knowledge to become significantly responsive to the demands of the learning clientele, this proposed RAEL cum Training Workshop is requested to gain your most favorable approval.

I remain,

Very truly yours,

  
**DR. JOSEPHINE L. FADUL**  
PASS XI PRESIDENT

Recommending Approval:

  
**ALLAN G. FARNAZO**  
Director IV



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