Republic of the Philippines

Department of Education

Region XI
Schools Division of Panabo City

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2024-0307

To   :   Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
Arlene Jumamoy, Principal I

Subject: **ADDENDUM TO THE WORKSHOP OUTPUTS ON THE CCPD CURRICULUM FOR SCHOOL LEADERS (PHASE 5)**

Date: July 2, 2024

Relative to the attached RM-HRDD—2024-171 entitled Attendance to the Workshop Outputs on the Career Progression Professional Development (CPPD) Curriculum for School Leaders (Phase 5) which is scheduled on July 1-5 at National Educators Academy in the Philippines (NEAP), Marikina City.

Participant, Arlene Jumamoy, Principal I of Schools Division of Panabo City is hereby instructed to attend the said activity as a resource person.

For more information, email neap.pdd@deped.gov.ph

Immediate dessimination of this memorandum is diected.

JINKY B. FIRMAN PhD., CESO VI
Schools Division Superintendent

RELEASED

JUL 0 2 2024

RECORDS SECTION-SDO PANABO CITY
BY_____

SGOD/aba/ktl

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Republic of the Philippines

Department of Education

DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
HRDD-2024-168

To	:	Assistant Regional Director
		Schools Division Superintendent of Panabo City

Subject: ADDENDUM TO THE WORKSHOP OUTPUTS ON THE CPPD CURRICULUM FOR SCHOOL LEADERS (PHASE 5)

Date : June 28, 2024

This has reference to RM-HRDD-2024-171 dated June 25, 2024, entitled **Attendance to the Workshop Outputs on the Career Progression Professional Development (CPPD) Curriculum for School Leaders (Phase 5)** which is scheduled on July 1-5, 2024 at National Educators Academy in the Philippines (NEAP), Marikina City. Indicated below is the resource person of the activity.

Participant	Position	SDO
1. Arlen Jumamoy	Principal	Panabo City

For more information, email neap.pdd@deped.gov.ph.

Immediate dissemination of this Memorandum is directed.

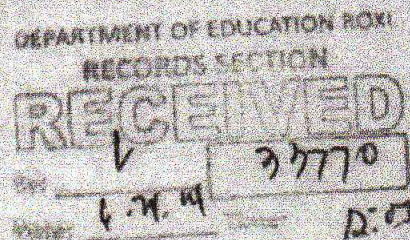**ALLAN G. FARNAZO**
Director IV

Enclosed: As Stated.

ROH3/glv

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MEMORANDUM
DM-OUHROD-2024- 1210

FOR : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned

FROM : **WILFREDO E. CABRAL**
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource
and Organizational Development

SUBJECT : **VALIDATION OF WORKSHOP OUTPUTS FOR THE CAREER PROGRESSION PROFESSIONAL DEVELOPMENT (CPPD) CURRICULUM FOR SCHOOL LEADERS (PHASE 5)**

DATE : 21 June 2024

1. In congruence with the *MATATAG* Agenda and the DepEd Order No. 11, s. 2019 titled *Implementation of the National Educators Academy of the Philippines (NEAP) Transformation*, the Department through NEAP continuously streamlines its professional development (PD) programs to ensure consistency with career progression and responsiveness to the learning and development needs of teachers and school leaders.

2. Relative to this, NEAP conducted a series of workshops to develop a draft Career Progression Professional Development (CPPD) Curriculum program outline for school leaders which will still be subject to validation. As a result, a **Validation of Workshop Outputs for the CPPD Curriculum for School Leaders (Phase 5)** will be held on **01-05 July 2024** at **NEAP Marikina**, in collaboration with field experts in the academe and the NEAP Core Team.

3. The activity has the following objectives:
   a. Provide an overview of the Philippine Professional Standards for School Heads (PPSSH) and the Philippine Professional Standards for Supervisors (PPSS) as well as the process of developing the CPPD program outline;
   b. Validate the level of acceptability of the developed program outline for all PPSSH and PPSS domains and indicators and career stages for school leaders; and

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c. Gather feedback and recommendations to enhance the draft program outline.

4. In this regard, the Regional Offices (ROs) are requested to nominate validators who will participate in the activity. The selected validators must meet the following qualifications:
   a. Familiarity with the PPSSH and the PPSS as well as other related documents/tools;
   b. Understanding of and/or expertise in curriculum development;
   c. Experience in professional development for school heads and supervisors as well as school leaders' performance assessment and training;
   d. Commitment to continuous improvement of school leaders; and
   e. Have not attended any of the previous professional development workshops related to CPPD.

5. The nominated validators and the Technical Working Group (TWG) members are requested to confirm their attendance through the **registration link** **https://bit.ly/Validation_CPPDCPhase5 on or before 25 June 2024**.

6. For reference, attached are the following documents:
   a. *List of Participants from the TWG (**Enclosure 1**)*;
   b. *Allocated Number of Nominated Participants/Validators per Level (Region, Division, and School) per Region (**Enclosure 2**)*; and
   c. *Indicative Activity Design for Phase 5 (**Enclosure 3**)*.

7. The **Sets 1 and 2 face-to-face participants** are advised to follow the instructions below.
   a. Accommodation

Set 1 (School Heads)		Set 2 (Supervisors)	
Check-in	Check-out	Check-in	Check-out
30 June 2024 (Sunday)	03 July 2024 (Wednesday)	03 July 2024 (Wednesday)	05 July 2024 (Friday)
3:00 p.m.	12:00 p.m.	12:00 p.m.	5:00 p.m.

   b. Meal Provision Guide

Set 1 (School Heads)				
Meals	30 Jun 2024 (Sunday)	01 Jul 2024 (Monday)	02 Jul 2024 (Tuesday)	03 Jul 2024 (Wednesday)
Breakfast		✓	✓	✓
AM Snack		✓	✓	
Lunch		✓	✓	
PM Snack		✓	✓	
Dinner	✓	✓	✓	

Set 2 (Supervisors)				
Meals	02 Jul 2024 (Tuesday)	03 Jul 2024 (Wednesday)	04 Jul 2024 (Thursday)	05 Jul 2024 (Friday)
Breakfast		✓	✓	✓
AM Snack		✓	✓	✓
Lunch	✓	✓	✓	✓
PM Snack	✓	✓	✓	
Dinner	✓	✓	✓	

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8. The face-to-face participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., pocket wifi, mobile data).

9. The **Sets 1 and 2 online participants** shall follow the activity design *(Enclosure 3)*. The meeting link and credentials will be sent to the participants' email addresses upon registration.

10. All participants are expected to conduct their online validation of the CPPD program outline involving school leaders. Relevant documents will be provided during the activity proper.

11. The participants' board and lodging will be charged against the NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged against their local funds subject to the usual accounting and auditing rules and regulations.

12. For other questions and concerns, please coordinate with **Ms. Jhoanna C. Javier** through email neap.pdd@deped.gov.ph or landline (02) 8715-9919.

13. For immediate dissemination and appropriate action.

Enclosures:
Enclosure 1 – List of Participants from the TWG
Enclosure 2 – Allocated Number of Nominated Participants/ Validators per Level
Region, Division, and School per Region
Enclosure 3 – Indicative Activity Design for Phase 3

[NEAP/ JCAstilla]

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Enclosure 1

List of Participants (TWG)

NO.	NAME	OFFICE / UNIT	POSITION/ DESIGNATION
	NEAP – Central Office		
1	Marife T. Morcilla	NEAP - PDD	Project Development Officer V
2	Alexander Simagala	NEAP - PDD	Project Development Officer IV
3	John Carlo S. Astila	NEAP - PDD	Senior Education Program Specialist II
4	Joy S. Magalona	NEAP - PDD	Senior Education Program Specialist II
5	Jhoanna C. Javier	NEAP - PDD	Education Program Specialist II
6	Jojet T. Gabriel	NEAP - PDD	Administrative Assistant II
7	Katrina C. Gargoles	NEAP - PDD	Technical Assistant II
	Resource Persons/Consultant (July 1-3, 2024)		
8	Jeryi Camilao	RO-IX	School Head
9	Evelyn Navia	CALABARZON	School Head
10	Atty. Diana Flor Eco	RO-VIII	School Head
12	George Borromeo	NCR	Education Program Supervisor
13	Aslan Juancruz	RO-XI	Principal
	Resource Persons/Consultant (July 3-5, 2024)		
14	Ronald Vincent Salva	NCR	Public School District Supervisor
15	Leila M. Seco	CALABARZON	Education Program Supervisor
16	Ebenezer Beloy	NCR	Chief Education Supervisor
17	Sylvia Villanueva	VIII	Chief Education Supervisor
	Medical Officer		
18	Welfare Officer	SDO Marikina	Nurse / Medical Officer

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Enclosure 2

Allocated Number Nominated Validators per Region

Face to Face Validators for School Heads and Supervisors (July 1-5, 2024)			
REGIONS	**RO (HRDD)** Chief or Supervisor	**SDO (CID)** Chief	**School** School Heads
CAR	1	1	-
NCR	1	1	-
Region I	1	1	-
Region II	1	1	-
Region III	1		-
Region IV-A (CALABARZON)	1	1	-
Region IV-B (MIMAROPA)	1	1	-
Region V	1	1	-
Region VI	1	1	-
Region VII	1	1	-
Region VIII	1	1	-
Region IX	1	1	-
Region X	1	1	-
Region XI	1	1	-
Region XII	1	1	-
CARAGA	1	1	-
TOTAL	**16**	**16**	**0**
Online Validators for School Heads (July 1-5, 2024)			
REGIONS	**RO (HRDD or CLMD)** Chief or Supervisor	**SDO (CID)** Chief or PSDS or EPS	**School** School Heads
CAR	2	2	1

REGIONS			
NCR	2	2	1
Region I	2	2	1
Region II	2	2	1
Region III	2	2	1
Region IV-A (CALABARZON)	2	2	1
Region IV-B (MIMAROPA)	2	2	1
Region V	2	2	1
Region VI	2	2	1
Region VII	2	2	1
Region VIII	2	2	1
Region IX	2	2	1
Region X	2	2	1
Region XI	2	2	1
Region XII	2	2	1
CARAGA	2	2	1
TOTAL	**32**	**32**	**16**

Online Validators for Supervisors (July 3-5, 2024)

REGIONS	SDO (CID)
	Chief ES or EPS or PSDS (*Note: Each of the participants should not come from the same SDO*)
CAR	5
NCR	5
Region I	5
Region II	5
Region III	5
Region IV-A (CALABARZON)	5
Region IV-B (MIMAROPA)	5
Region V	5
Region VI	5
Region VII	5
Region VIII	5
Region IX	5
Region X	5
Region XI	5

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Region XII	5
CARAGA	5
TOTAL	80

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VALIDATION OF THE CAREER PROGRESSION PROFESSIONAL DEVELOPMENT CURRICULUM (CPPDC) WORKSHOP OUTPUTS FOR SCHOOL LEADERS (PHASE 3)

July 1 - 5, 2024 / NEAP Marikina City

INDICATIVE ACTIVITY DESIGN

Time	Day 0 (June 30)	Day 1 (July 1)	Day 2 (July 2)	Day 3 (July 3)	Day 4 (July 4)	Day 5 (July 5)
8:00 - 8:30 AM						
8:30 - 10:00 AM	Travel from region to venue	[School Z main] Registration	(SET 1) Session 3: Discussion of Domain 3 Contents / Workshop 4: Validation of Domain 3 Program Outline	(SET 1) Session 5: Discussion of Domain 5 Contents / Workshop 6: Validation of Domain 5 Program Outline	(SET 2) Session 1: Discussion of Domain 1 Contents / Workshop 1: Validation of Domain 1 Program Outline	(SET 2) Session 3: Discussion of Domain 3 Contents / Workshop 3: Validation of Domain 3 Program Outline
10:00 - 10:30 AM				Health Break	Preliminaries	
10:30 - 12:00 PM		(SET 1) Opening Program / Preliminary Session — Recap of Recommended Outputs from Previous Phase — Discussion of the Validation Process	(SET 1) Continuation... Session 3: Discussion of Domain 3 Contents / Workshop 3: Validation of Domain 3 Program Outline	(SET 1) Opening Program	(SET 2) Session 1: Discussion of Domain 2 Contents / Workshop 1: Validation of Domain 2 Program-C Outline	(SET 2) Session 4: Discussion of Domain 4 Contents / Workshop 4: Validation of Domain 4 Program Outline
12:00 - 1:00 PM		(SET 1) Lunch Break	(SET 1) Lunch Break	(SET 1)	(SET 2) Lunch Break	(SET 2)
1:00 - 2:30 PM		(SET 1) Session 1: Discussion of Domain 1	(SET 1) Session 4: Discussion of Domain 4	(SET 2) Supervision s)	(SET 2) Session 2	(SET 2) Certification

Time	Day 0 (June 30)	Day 1 (July 1)	Day 2 (July 2)	Day 3 (July 3)	Day 4 (July 4)	Day 5 (July 5)
		Contents	Contents	Registration	Discussion of Domain 2 Contents	Session 4: Discussion of Domain 3 Contents
		Workshop 1: Validation of Domain 1 Program Outline	Workshop 4: Validation of Domain 4 Program Outline		Workshop 2: Validation of Domain 2 Program Outline	Workshop 4: Validation of Domain 3 Program Outline
2:30 - 3:00 PM				Health Break		
3:00 - 4:30 PM		(SET 1) Session 2: Discussion of Domain 2 Contents	(SET 1) Continuation... Session 4: Discussion of Domain 4 Contents	(SET 2) Opening Program / Preliminary Session · Recap of Preliminary · Outputs from Previous Phases · Discussion of the Validation Process	(SET 1) Continuation Session 2: Discussion of Domain 3 Contents	(SET 2) Closing Program
		Workshop 2: Validation of Domain 2 Program Outline	Workshop 4: Validation of Domain 4 Program Outline		Workshop 2: Validation of Domain 2 Program Outline	
4:30 - 5:00 PM				Continue PNT Debriefing		