



24-3196

Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF PANABO CITY**

Office of the Schools Division Superintendent

May 22, 2024

**Division Memorandum**

No. 0012, s. 2024

**SCHEDULE OF WRITTEN EXAMINATION, INTERVIEW, AND OPEN ASSESSMENT FOR THE  
QUALIFIED APPLICANTS FOR SCHOOL PRINCIPAL III, HEAD TEACHER I, DENTIST II,  
ADMINISTRATIVE ASSISTANT III, ADMINISTRATIVE ASSISTANT II, AND ADMINISTRATIVE  
AIDE VI POSITIONS**

To: **BASILIO P. MANA-AY JR., CESO VI**, Assistant Schools Division Superintendent  
**AILENE B. AÑONUEVO**, SGOD Chief Education Supervisor, Member  
**RAUL E. GACUS**, Administrative Officer V, Member  
**NEO CARLO R. MAGNO**, Administrative Officer IV, Member  
**JOHANNA P. LINTERNA**, School Principal II, PESPA President  
**ANA LIZA M. MENDOZA**, SEPS, NEU President  
**CARMINA D. RETES**, Administrative Officer II, Secretariat  
**JULIE ANN H. BACALSO**, Administrative Aide VI, Secretariat  
**QUALIFIED APPLICANTS**  
**ALL CONCERNED**

1. Please be informed of the schedule of written examination, interview, and open assessment for the qualified applicants for School Principal III, Head Teacher I, Dentist II, Administrative Assistant III, Administrative Assistant II, and Administrative Aide VI positions on **May 28-29, 2024** at the Panabo City Division Office – Training Center. Applicants are advised to bring their pertinent documents in hard copy (original copies).
2. Attached is the list of qualified applicants with the corresponding schedules.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**JINKY B. FIRMAN, PhD, CESO VI**  
Schools Division Superintendent

**RELEASED**

**MAY 24 2024**

RECORDS SECTION SDO PANABO CITY  
BY 

Encl.: as stated  
OSDS/ncrm/cdr



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City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
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QUALIFIED APPLICANTS FOR SCHOOL PRINCIPAL III, HEAD TEACHER I, DENTIST II,  
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AIDE VI POSITIONS**

No.	Application Code	Position Applied	Schedule of Written Exam, Interview, and Open Assessment
1	6608LGL	Administrative Assistant III Administrative Aide VI	May 28, 2024 8:30am - 5:00pm
2	6887GVM	Administrative Assistant III	
3	9263JTL	Administrative Assistant III	
4	9648JAD	Administrative Assistant III	
5	4357TBL	Administrative Assistant III Administrative Assistant II	
6	4138AEA	Administrative Assistant III	
7	3615SCL	Administrative Assistant III	
8	7390JFB	Administrative Assistant III	
9	6146JLB	Administrative Assistant III	
10	4054DRB	Administrative Assistant II	
11	7074RPC	Administrative Assistant II	
12	3005ALG	Administrative Assistant II	
13	8560MSA	Administrative Aide VI	May 29, 2024 8:30am - 5:00pm
14	7294RSA	Administrative Aide VI	
15	1072MAM	Administrative Aide VI	
16	9724RMS	Administrative Aide VI	
17	5190SSP	Administrative Aide VI	
18	9342LRA	Administrative Aide VI	
19	4818ZLA	Administrative Aide VI	
20	4177MNL	Dentist II	
21	8065FSC	School Principal III	
22	8429LCM	Head Teacher I	

Prepared by:

  
CARMINA D. RETES  
Administrative Officer II



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