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Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION ADVISORY**

OSDS-2024-0005

May 6, 2024

This advisory is issued for the information of the Division Management Committee (MANCOM) members.

Relative to Division Memorandum No. 0098, s. 2024 entitled **7<sup>th</sup> Division Management Committee (MANCOM) Meeting**, please be informed that the date of the meeting is moved to **May 8, 2024, Wednesday** from **8:00 AM to 5:00 PM** and the venue shall be at **Miko's Brew, Apokon Rd., Tagum City**.

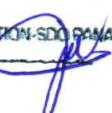
All other provisions stated in Division Memorandum No. 0098, s. 2024 shall remain the same.

For your information and dissemination.

  
**JINKY B. FIRMAN, PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

**RELEASED**

**MAY 06 2024**

RECORDS SECTION-SDO PANABOCITY  
BY 

Enclosed: as stated.  
OSDS/jbf/mjcs 



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

April 26, 2024

**DIVISION MEMORANDUM**

No. 0098, s. 2024

**7<sup>TH</sup> DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING**

To : Assistant Schools Division Superintendent  
Chief ES, Schools Governance and Operations Division  
Chief ES, Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads/Principals  
Section/Unit Heads, SDO  
All concerned

1. Please be advised to attend the **7<sup>th</sup> Division Management Committee (MANCOM) Meeting on May 3, 2024, Friday from 8:00 AM to 5:00 PM**. The venue will be announced in a separate memorandum.
2. This meeting shall be hosted by the Curriculum Implementation Division, and the host shall take charge of the following, to wit:
  - a. hall and sound preparations
  - b. registration and attendance
  - c. secretariat
  - d. moderator/MANCOM host
3. Enclosed are the Agenda of the Meeting and Program of Activities.
4. No registration fee shall be collected. Meals and snacks shall be charged against the Division MOOE and School MOOE. Travel and other incidental expenses shall be charged against the local funds or other sources of funds, all subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.

  
**JINKY B. FIRMAN, PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

**RELEASED**

Enclosed: as stated.  
OSDS/jbf/mjcs

APR 26 2024

RECORDS SECTION SCHOOLS DIVISION



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**Office of the Schools Division Superintendent**

**AGENDA OF THE MEETING**  
**7<sup>th</sup> Division Management Committee (MANCOM) Meeting**  
May 3, 2024

1. End of School Year activities
2. National Learning Camp 2024 preparation
3. MATATAG Curriculum implementation
4. Status of School Ownership (Titling of Schools)
5. OUOPS-2024-04-02477 (Mitigating Measures for Extreme Heat/El Niño)
6. School in Focus (Spotlighting a School)
6. Other matters



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**7<sup>th</sup> Division Management Committee (MANCOM) Meeting**

**PROGRAM OF ACTIVITIES**

May 3, 2024 8:00 am - 5:00 pm

Time	Agenda Particulars	Details Discussant
8:00 am – 8:15 am	<p><b>Part 1</b></p> <p>Preliminaries</p> <ul style="list-style-type: none"> <li>• National Anthem</li> <li>• Opening Prayer</li> <li>• DepEd Panabo City Hymn</li> <li>• DepEd Policy Statement</li> <li>• Acknowledgement of participants/Checking of Attendance</li> <li>• Call to Order</li> </ul>	<p>AVP</p> <p>Armando Jr. O. Aguilon – DIO</p> <p>AVP</p> <p>AVP</p> <p>Dr. Raul E. Gacus – AO V</p> <p>SDS Jinky B. Firman, PhD, CESO VI</p>
8:15 am – 9:00 am	Welcome Message	ASDS Basilio P. Mana-ay Jr., CESO VI
9:00 am – 5:00 pm	<p><b>Part 2</b></p> <ul style="list-style-type: none"> <li>• Reading and approval of the Minutes of the previous meeting.</li> <li>• Business arising from the minutes.</li> </ul> <p><b>Part 3</b> MANCOM Meeting Proper AGENDA:</p> <ul style="list-style-type: none"> <li>▪ SDS Hour – Updates and Guidance</li> <li>▪ ASDS Time – Updates and Concerns</li> <li>▪ Updates from Chiefs and Section Heads</li> <li>▪ Other Matters</li> </ul> <p><b>Part 4</b></p> <ul style="list-style-type: none"> <li>• Adjournment</li> <li>• Closing Prayer</li> </ul>	<p>Secretariat (Ylcy B. Manguilimotan – EPS, Carolyn M. Arado – EPS, Elden D. Orbeta – EPS, Analuna G. Alcasid – ADA VI)</p> <p>Division MANCOM participants</p> <p>SDS Jinky B. Firman, PhD, CESO VI</p> <p>ASDS Basilio P. Mana-ay Jr., CESO VI</p> <p>Chiefs / Section Heads</p> <p>John B. Visillas – EPS</p>
Moderator/MANCOM Host		Djhoane C. Aguilar – EPS