



Republic of the Philippines  
Department Of Education  
Region XI  
Schools Division of Panabo

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

SGOD-2024-0180

To : Assistant Schools Division Superintendent  
Chief of the Schools Governance and Operations Division  
Chief of the Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors

**Attention : Arlen Jumamoy – PI – Quezon National High School**

Subject: **ATTENDANCE TO THE WORKSHOP ON THE PROFESSIONAL DEVELOPMENT FRAMEWORK AND CURRICULUM FOR SCHOOL LEADERS**

Date: April 11, 2024

Attached is Regional Memorandum HRDD-2024- 102 re: **Attendance to the Workshop on the Professional Development Framework and Curriculum for School Leaders**, on April 8-12, 2024, at the Baguio Teachers Camp, Baguio City. Please see the attached memorandum for more details and information, the contents of which are self-explanatory.

With this, you are hereby directed to attend the said activity.

Board and lodging and shall be charged against the NEAP Human Resource Development (HRD) Funds while travel expenses, pier diem, and other incidental expenses incurred relative to this activity are chargeable against Local/School Funds subject to the usual auditing and accounting rules and regulations.

For your information and compliance.

For and in the absence of the Schools Division Superintendent

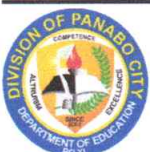
  
**BASILIO P. MANA-AY JR., CESO VI**  
Assistant Schools Division Superintendent

**RELEASED**

**APR 11 2024**

RECORDS SECTION SDO PANABO CITY  
BY 

Enclosed.: As stated.  
SGOD/ABA/Its



Schools Division Office of Panabo City  
City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City  
Tel. Nos. (084)823 1469, (084) 628 4066  
Email: panabocity.division@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**  
 HRDD-2024-102

To : Schools Division Superintendents of Davao del Sur,  
 Davao Oriental, and Panabo City

Subject: ATTENDANCE TO THE WORKSHOP ON THE PROFESSIONAL  
 DEVELOPMENT FRAMEWORK AND CURRICULUM  
 FOR SCHOOL LEADERS

Date : April 4, 2024

Pursuant to DM-OUHROD-2024-0585 dated March 27, 2024, titled WORKSHOP ON THE PROFESSIONAL DEVELOPMENT FRAMEWORK AND CURRICULUM FOR SCHOOL LEADERS, which is scheduled on April 8-12, 2024 at the Baguio Teachers Camp, Baguio City, the following are advised to attend:

NAME	POSITION	DIVISION
1. Arlen A. Jumamoy	School Head	Panabo City
2. Nancy P. Sumagaysay	Education Program Supervisor	Davao Oriental
3. Hazel V. Luna	Public Schools District Supervisor	Davao del Sur

The participants' board and lodging will be charged against the NEAP Human Resource Development (HRD) Funds while transportation, per diem, and other incidental expenses will be charged against the local funds of their respective offices subject to the usual accounting and auditing rules and regulations. For further details, refer to the enclosures.

Immediate dissemination and appropriate action of this memorandum are desired.

DEPARTMENT OF EDUCATION  
 RECORDS SECTION  
**RELEASED**

By: *[Signature]*  
 Date: *Apr 8, 2024*  
 By the Authority of the Regional Director

**ALLAN G. FARNAZO**  
 Director IV

Enclosed: As Stated.

ROH7/jlb

**REBONFAMIL R. BAGUIO**  
 Director III  
 5 APR 2024



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 Telephone Nos.: (082) 291-1665; (082) 221-6147  
 Email Address: region11@deped.gov.ph  
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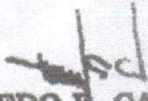
Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DEPARTMENT OF EDUCATION - ROXI  
RECEIVED SECTION  
4-1-24  
81

**MEMORANDUM**  
**DM-OUHROD-2024-0581**

**TO :** Regional Directors  
Schools Division Superintendents  
Human Resource Development Division Chiefs  
NEAP-R Focal Persons  
All Others Concerned

**FROM :**   
**WILFREDO B. CABRAL**  
Regional Director  
Officer-in-Charge, Office of the Undersecretary for Human Resource  
and Organizational Development

**SUBJECT :** **WORKSHOP ON THE PROFESSIONAL DEVELOPMENT  
FRAMEWORK AND CURRICULUM FOR SCHOOL LEADERS**

**DATE :** 26 March 2024

- In line with the *MATATAG* Agenda and the DepEd Order No. 11, s. 2019 titled *Implementation of the NEAP Transformation*, the Department through the National Educators Academy of the Philippines (NEAP) ensures that professional development programs for teachers and school leaders are systematic, programmatic, and congruent with the ecosystem approach.
- Relative to this, NEAP will conduct the *Workshop on the Professional Development (PD) Framework and Curriculum for School Leaders (Phases 1 and 2)* in collaboration with curriculum development experts in the academe.
- The schedule of the activities are as follows:

Proposed Dates	Activity	Venue
08-12 April 2024	Workshop on the Professional Development Framework and Curriculum for School Leaders (Phase 1)	Baguio Teachers Camp
06-10 May 2024	Workshop on the Career Progression Professional Development Curriculum (CPPDC) for School Leaders (Phase 2)	TBA

4. The intended output of these activities is a curriculum that will support the quality of school leaders that significantly impacts the quality of learning, recognizing the importance of providing school leaders with a programmatic professional development system that equips them with the necessary competencies and supports their career progression.
5. Attached are the *List of NEAP Program Management Team (PMT) Members (Enclosure 1)* and the *List of Expected Participants (Enclosure 2)*.
6. The participants are requested to confirm their participation through the registration link <https://bit.ly/PPDCforSL> on or before **03 April 2024**. In case the identified participants will not be able to attend, we request for alternate representatives whose names and details must be communicated to the NEAP through the contact details provided below.
7. For Phase 1, participants are advised to check in on 07 April 2024, 3:00p.m. and check out on 12 April 2024, 5:00p.m. The first meal to be served is dinner and the last meal is afternoon snack. Please see the details below.

Meals	07 April 2024 Sun	08 April 2024 Mon	09 April 2024 Tue	10 April 2024 Wed	11 April 2024 Thu	12 April 2024 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack		✓	✓	✓	✓	✓
Dinner	✓	✓	✓	✓	✓	

8. For Phase 2, participants are advised to check in on 05 May 2024, 3:00p.m. and check out on 10 May 2024, 5:00p.m. The first meal to be served is dinner and the last meal is afternoon snack. Please see the details below.

Meals	05 May 2024 Sun	06 May 2024 Mon	07 May 2024 Tue	08 May 2024 Wed	09 May 2024 Thu	10 May 2024 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack		✓	✓	✓	✓	✓
Dinner	✓	✓	✓	✓	✓	

9. Participants are entitled to service credit or Compensatory Time-Off (CTO) in accordance with DepEd Order 53, s. 2003 titled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*, in case activities will fall on weekends or holidays.
10. The participants' board and lodging will be charged against the NEAP Human Resource Development (HRD) Funds while transportation, per diem, and other incidental expenses will be charged against local funds, subject to the usual accounting and auditing rules and regulations.

11. For clarifications and concerns, please coordinate with **Ms. Jhoanna Javier** through email [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or landline (02) 8715-9919.
12. Immediate dissemination of and appropriate action on this Memorandum are instructed.

**Enclosures:**

*Enclosure 1 – List of NEAP Program Management Team Members*

*Enclosure 2 – List of Expected Participants*

**Annex A. NEAP Program Management Team (PMT)**

<b>NAME OF PERSONNEL</b>	<b>OFFICE / UNIT</b>	<b>POSITION</b>
Jennifer E. Lopez	NEAP	Director IV
Leah B. Apao	NEAP	Director III
Marife T. Morcilla	NEAP - PDD	Project Development Officer V
Alexander Simagala	NEAP - PDD	Project Development Officer IV
John Carlo S. Astilla	NEAP - PDD	Senior Education Program Specialist
Joy Salem-Magalona	NEAP - PDD	Senior Education Program Specialist
Jhoanna C. Javier	NEAP - PDD	Education Program Specialist II
Cristina Monsanto	NEAP - PDD	Education Program Specialist II
Jojet T. Gabriel	NEAP - PDD	Administrative Assistant II
Annabelle Laqui	NEAP - QAMED	Education Program Specialist II

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**Annex B. List of PD Curriculum Experts (School Heads and Supervisors)**

<b>SCHOOL HEADS</b>		
<b>Number</b>	<b>NAME OF EXPECTED PARTICIPANTS</b>	<b>REGION</b>
1	Alvin Patrick Peñaflorida	NCR
2	Archie Azucenas	NCR
3	Eugene De Vega	NCR
4	George Borromeo	NCR
5	Manolo Pena	NCR
6	Uldarico Fundal Jr	NCR
7	Carina Untalasco	1
8	Jeaz Campano	3
9	Evelyn Navia	CALABARZON
10	Rowena Cambel	CALABARZON
11	Liezel Villanueva	CALABARZON
12	Ericson Gutierrez	CALABARZON
13	Mary Jane Gonzales	CALABARZON
14	Bernadette Sumagui	CALABARZON
15	Elisa Suruela	CALABARZON
16	Joe-Bren Consuelo	5
17	Ireneo Dicen	5

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18	Cristy Jabonillo	7
19	Aura Aguilar	8
20	Atty. Diana Flor Eco	8
21	Jeryl Casilao	9
22	Dennis Caballes	10
23	Beth Tabaniag	10
24	Arlen Jumamoy	11

<b>SUPERVISORS</b>		
<b>Number</b>	<b>NAME OF EXPECTED PARTICIPANTS</b>	<b>REGION</b>
1	Ronald Vincent Salva	NCR
2	Ebenezer Beloy	NCR
3	Rolando Sotelo	3
4	Jhay Tayao	3
5	Noel Anciano	CALABARZON
6	Leila Seco	CALABARZON
7	Ma. Corazon Aler	5
8	Lany Abainza	5
9	Marilyn Gamboa	6
10	Alma Mirasol	6
11	Morena Berdulo	8

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12	Sylvia Villanueva	9
13	Omar Hussein	10
14	Eva Edon	10
15	Nancy Sumagaysay	11
16	Hazel Luna	11

NEAP/JCJavier



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 Email Address: [usec.hrod@deped.gov.ph](mailto:usec.hrod@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

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