



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2024-0065

To: Assistant Schools Division Superintendent
Chief ES of the Schools Governance and Operations Division
Chief ES of the Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
Section Heads/Unit Heads
All others concerned

Subject: **6TH DIVISION EXECUTIVE COMMITTEE (DEXECOM) MEETING**

Date: April 24, 2024

All members of the Division Executive Committee (DEXECOM) of this Division are advised to attend the **6th DEXECOM Meeting** on **May 2, 2024 8:00am – 12:00nn**, at the **Schools Division Office of Panabo City – Division Training Center**, to discuss important matters.

Enclosed are the Agenda of the Meeting and Program of Activities.

Meals/Snacks shall be charged against Division MOOE. Travel and other incidental expenses shall be charged against local funds or other sources of funds, all subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.

JINKY B. FIRMAN PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

RELEASED

APR 24 2024

RECORDS SECTION - DO PANABO CITY
BY:

Enclosed as stated.
OSDS/jbf/mcs



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AGENDA OF THE MEETING
6th Division Executive Committee (DEXECOM) Meeting
May 2, 2024

1. Updates on Service Record cleansing for GSIS
2. Delayed submission of Daily Time Records (DTRs)
3. Report on reclassification of items and other promotion
4. Report on unfilled positions
5. Updates on the status of school ownership
6. Updates and innovations from Section Heads
7. Report on nominations to award giving bodies



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6th Division Executive Committee (DEXECOM) Meeting
PROGRAM OF ACTIVITIES
May 2, 2024 8:00 am – 12:00 nn

Time	Agenda Particulars	Details Discussant
8:00 am – 8:15 am	Part 1 Preliminaries <ul style="list-style-type: none">National AnthemOpening PrayerDepEd Policy StatementAcknowledgement of participants/Checking of AttendanceCall to Order	AVP AVP AVP Dr. Raul E. Gacus – AO V SDS Jinky B. Firman, PhD, CESO VI
8:15 – 8:30 am	Welcome Message	ASDS Basilio P. Mana-ay Jr., CESO VI
8:30 – 12:00 nn	Part 2 <ul style="list-style-type: none">Reading and approval of the Minutes of the previous meeting.Business arising from the minutes.	Secretariat Division DEXECOM participants
	Part 3 <ul style="list-style-type: none">DEXECOM Meeting Proper	Division DEXECOM participants
	Part 4 <ul style="list-style-type: none">AdjournmentClosing Prayer	Carolyn M. Arado, EPS
Moderator/DEXECOM Host		Ailene B. Añonuevo, Chief ES- SGOD