



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

April 26, 2024


DIVISION MEMORANDUM

No. 0098, s. 2024

7TH DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To : Assistant Schools Division Superintendent
Chief ES, Schools Governance and Operations Division
Chief ES, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads/Principals
Section/Unit Heads, SDO
All concerned

1. Please be advised to attend the **7th Division Management Committee (MANCOM) Meeting** on **May 3, 2024, Friday** from **8:00 AM to 5:00 PM**. The venue will be announced in a separate memorandum.
2. This meeting shall be hosted by the Curriculum Implementation Division, and the host shall take charge of the following, to wit:
 - a. hall and sound preparations
 - b. registration and attendance
 - c. secretariat
 - d. moderator/MANCOM host
3. Enclosed are the Agenda of the Meeting and Program of Activities.
4. No registration fee shall be collected. Meals and snacks shall be charged against the Division MOOE and School MOOE. Travel and other incidental expenses shall be charged against the local funds or other sources of funds, all subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.


JINKY B. FIRMAN, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

RELEASED ✓

Enclosed: as stated.
OSDS/jbf/mjcs

APR 26 2024

RECORDS SECTION - SCHOOLS DIVISION OF PANABO CITY



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DepEd Panabo:
Empowering Champions in Education
through Journeying, Blending and Fostering commitment in
providing quality education, MATATAG for all.





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AGENDA OF THE MEETING
7th Division Management Committee (MANCOM) Meeting
May 3, 2024

1. End of School Year activities
2. National Learning Camp 2024 preparation
3. MATATAG Curriculum implementation
4. Status of School Ownership (Titling of Schools)
5. OUOPS-2024-04-02477 (Mitigating Measures for Extreme Heat/El Niño)
6. School in Focus (Spotlighting a School)
6. Other matters



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7th Division Management Committee (MANCOM) Meeting
PROGRAM OF ACTIVITIES

May 3, 2024 8:00 am - 5:00 pm

Time	Agenda Particulars	Details Discussant
8:00 am – 8:15 am	Part 1 Preliminaries <ul style="list-style-type: none">National AnthemOpening PrayerDepEd Panabo City HymnDepEd Policy StatementAcknowledgement of participants/Checking of AttendanceCall to Order	AVP Armando Jr. O. Aguilon – DIO AVP AVP Dr. Raul E. Gacus – AO V SDS Jinky B. Firman, PhD, CESO VI
8:15 am – 9:00 am	Welcome Message	ASDS Basilio P. Mana-ay Jr., CESO VI
9:00 am – 5:00 pm	Part 2 <ul style="list-style-type: none">Reading and approval of the Minutes of the previous meeting.Business arising from the minutes.	Secretariat (Ylcy B. Manguilimotan – EPS, Carolyn M. Arado – EPS, Elden D. Orbeta – EPS, Analuna G. Alcasid – ADA VI) Division MANCOM participants
	Part 3 MANCOM Meeting Proper AGENDA: <ul style="list-style-type: none">SDS Hour – Updates and Guidance	SDS Jinky B. Firman, PhD, CESO VI
	<ul style="list-style-type: none">ASDS Time – Updates and Concerns	ASDS Basilio P. Mana-ay Jr., CESO VI
	<ul style="list-style-type: none">Updates from Chiefs and Section Heads	Chiefs / Section Heads
	<ul style="list-style-type: none">Other Matters	
	Part 4 <ul style="list-style-type: none">AdjournmentClosing Prayer	John B. Visillas – EPS
	Moderator/MANCOM Host	Djhoane C. Aguilar – EPS