



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. DD087 s. 2024

To : Assistant Schools Division Superintendent
Chief of the Schools Governance and Operations Division
Chief of the Curriculum Implementation Division
Public Schools District Supervisors
Education Program Supervisors
Elementary and Secondary School Administrators
All concerned

Subject: **VIRTUAL ORIENTATION FOR THE OFFICE PERFORMANCE PLANNING AND ASSESSMENT FOR FY 2024**

Date: April 19, 2024

Attached is Regional Memorandum HRDD-2024-112 titled *Virtual Orientation for the Office Performance Planning and Assessment for FY 2024* and contents of which are self-explanatory. All School Heads and Division Key Personnel are required to attend.

The Scheduled of the said virtual orientation as follows:

Participants Per Batch	Schedule	Time
Regional Office and Schools Division Office	May 2, 2024 (Thursday)	8:00 to 12:00 NN
Schools	May 3, 2024 (Friday)	

Pre-activity registration is requested at the link: <https://forms.office.com/r/D6Ewit4pJ0>. The online meeting link shall be provided only upon pre-registration. The reference materials shall be provided upon the completion of both the pre-registration form and post-activity evaluation form.

For information and compliance.

For and in the absence of the Schools Division Superintendent


BASILIO P. MANA-AY JR. CESO VI
Assistant Schools Division Superintendent
Officer In Charge, Office of the Schools Division Superintendent

RELEASED

APR 19 2024

RECORDS SECTION, SDO PANABO CITY

BY
CHAMPION Panabo ONE

Enclosed as Stated
SGOD/ABA/ESD



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City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City
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DepEd Panabo:
Empowering Champions in Education
through Journeying, Blending and Fostering commitment in providing quality education. MATATAG for all.



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

HRDD-2024-112

To : Assistant Regional Director
Schools Division Superintendents

Subject: VIRTUAL ORIENTATION FOR THE OFFICE PERFORMANCE
PLANNING AND ASSESSMENT FOR FY 2024

Date : April 16, 2024

Pursuant to the Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 onwards (DM-OUHROD-2024-0856), announces to all concerned Regional Office and Schools Division Offices, and Schools are invited to attend the Virtual Orientation on April 19, May 2 and 3, 2024 with three (3) batches, respectively, to wit:

Participants Per Batch	Schedule	Time
Batch 1: Central Office	April 19, 2024 (Friday)	
Batch 2: Regional Offices and Schools Division Offices	May 2, 2024 (Thursday)	8:00AM to 12:00 NN
Batch 3: Schools	May 3, 2024 (Friday)	

Corollary to this, the Pre-Activity registration online participants is requested at the link: <https://forms.office.com/r/D6Ewit4pJO>.

Details and other information are provided in the enclosures.

Immediate and wide dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

By: _____
Date: _____ Time: Apr. 17, 2024
29441

REBONFAMIL R. BAGUIO

Director III
Officer-in-Charge
Office of the Regional Director

Enclosed: As Stated.

ROH9/maba



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DEPARTMENT OF EDUCATION ROXI

MANILA SECTION

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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENTL
4-11-24

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MEMORANDUM

DM-OUHROD-2024-0586

TO : Undersecretaries
 Assistant Secretaries
 Bureau and Service Directors
 Regional Directors
 Assistant Regional Directors
 Schools Division Superintendents
 Assistant Schools Division Superintendents
 Chiefs of Functional Divisions
 Public Elementary and Secondary School Heads
 All Others Concerned

FROM : 
WILFREDO E. CABRAL
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

SUBJECT : VIRTUAL ORIENTATION ON THE INTERIM GUIDELINES FOR THE OFFICE PERFORMANCE PLANNING AND ASSESSMENT FOR FY 2024 ONWARDS (DM-OUHROD-2024-0586)

DATE : 08 April 2024

Pursuant to the **Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 Onwards (DM-OUHROD-2024-0586)** which was released by this Office last **March 27, 2024** (Wednesday), all concerned Officials and Heads of Offices/Functional Offices/Schools in the Central Office (CO), Regional Offices (ROs), Schools Division Offices (SDOs), and Schools are invited to attend the **Virtual Orientation on April 19, May 2 and 3, 2024** with three (3) batches, respectively, to wit:

Participants Per Batch	Schedule	Time
Batch 1: Central Office	April 19, 2024 (Friday)	
Batch 2: Regional Offices and School Division Offices	May 2, 2024 (Thursday)	8:00 AM to 12:00 NN
Batch 3: Schools	May 3, 2024 (Friday)	

This activity aims to:

- a. discuss in detail the *Interim Guidelines on Office Performance Planning and Assessment for FY 2024 Onwards* and the salient features and parts of the new OPCR Form;
- b. discuss and emphasize the importance of the integration and translation of DepEd's Organizational Outcomes and priorities into tangible office performance targets; and
- c. provide further guidance and clarifications to possible issues and concerns on the implementation of the interim guidelines and the use of the new OPCR Form for FY 2024 onwards.

The indicative program of activities is attached in **Annex A**.

Pre-activity registration of online participants is requested at the link/QR code below. The online meeting link shall be provided only upon pre-registration.

<https://forms.office.com/r/D6Ewit4pJ0>



Reference materials shall be provided upon completion of both the pre-registration form and post-activity evaluation form.

For more information on this activity, please contact **Ms. Lizette Anne L. Carpio** or **Ms. Ma. Mystica P. Espanas-Yu Oh**, DepEd BHRD-HRDD RPMS focal through 8470-6630 or bhrod.hrdd@deped.gov.ph.

For dissemination and compliance.

Annex A

TIME	ACTIVITY	RESPONSIBLE PERSON
8:00 AM to 8:30 AM	<p><i>Opening Program</i></p> <ul style="list-style-type: none"> • Opening Prayer • Welcome Remarks • Acknowledgement of the Participants • Context Setting and Objectives • Expectation Setting 	HRDD Facilitator
8:31 AM to 9:30 AM	<p>Session 1: Presentation of the Interim Guidelines on the Office Performance Planning and Assessment for FY 2024 Onwards and Revised OPCRF Form</p> <ul style="list-style-type: none"> • Rationale • DepEd Organizational Goals and Outcomes • Legal Bases • Salient Features and Parts of the OPCRF 	Undersecretary Wilfredo E. Cabral (Resource Person)
9:31 AM to 9:40 AM	<i>Health Break</i>	
9:41 AM to 11:00 AM	<p>Continuation of the presentation on the newly prescribed OPCRF Template</p> <ul style="list-style-type: none"> • Office Performance Management Flowchart • Step-by-step guide in Accomplishing the OPCRF following the RPMS Cycle • Ratee-Rater Approving Matrix 	
11:01 AM to 11:11 AM	<i>Health Break</i>	
11:12 AM to 11:45 AM	<i>Open Forum</i>	
11:46 AM to 12:00 NN	<p><i>Closing Program</i></p> <ul style="list-style-type: none"> • Activity Evaluation • Closing Remarks • Photo Opportunity 	HRDD Facilitator