



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

April 8, 2024

DIVISION MEMORANDUM

No. 0076, s. 2024

**SEMINAR – WORKSHOP ON THE IMPLEMENTATION OF FINANCIAL
MANAGEMENT OPERATIONAL MANUAL**

To : Assistant Schools Division Superintendent
Elementary and Secondary School Heads/Principals
Accounting Section
All Others Concerned

1. To provide guidance on new government regulations and establish standard and uniform application of rules and processes in financial management operations of the schools in budgeting, accounting, procurement and asset management under this Division, all personnel under the finance section and school-based non-teaching personnel handling financial concerns are enjoined to attend this activity from April 15, 2024 (afternoon) to April 17, 2024 at the Division Training Center.
2. Enclosed is the list of participants of the said event. Proxy is not allowed.
3. Snacks shall be charged against Division MOOE while transportation and meals of school personnel shall be charged against School MOOE and/or any available local funds, subject to the usual accounting and auditing rules and regulations.

For your guidance and information.

JINKY B. FIRMAN, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

RELEASED

APR 11 2024

RECORDS SECTION-SDO PANABO CITY
BY



Schools Division of Panabo City
City Hall Compound, Panabo City
Tel. No. (084) 823-1469
Email: panabocity.division@deped.gov.ph

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providing quality education, MATATAG for all.



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**List of Participants for the Seminar-Workshop on the Implementation of
Financial Management and Operational Manual**

- | | |
|-----------------------------------|---------------------------------|
| 1. Edgene Palces | - Administrative Officer II |
| 2. Richel Chin Lim | - Administrative Officer II |
| 3. Elaine Sause | - Administrative Officer II |
| 4. Ma. Odesa Dahuya | - Administrative Officer II |
| 5. Ailyn Madjus | - Administrative Officer II |
| 6. Riza Hingpit | - Administrative Officer II |
| 7. Rex Aniscal | - Administrative Officer II |
| 8. Al-Dio Madresta | - Administrative Officer II |
| 9. Cherry Escobal | - Administrative Officer II |
| 10. Jamaica Aliviado | - Administrative Officer II |
| 11. Sherwin Bacalso | - Administrative Officer II |
| 12. Catherine Niez | - Administrative Officer II |
| 13. Rolin Marie Malazarte | - Administrative Officer II |
| 14. Michael Gloria | - Administrative Officer II |
| 15. Mark Donel | - Administrative Officer II |
| 16. Jenivive Punay | - Administrative Officer II |
| 17. Aime De Vera | - Administrative Officer II |
| 18. Jun Ernie Igcasama | - Administrative Officer II |
| 19. Lester Mark Cancan | - Administrative Officer II |
| 20. Aileen Portrias | - Administrative Officer II |
| 21. Ma. April Joie Discaya | - Project Development Officer I |
| 22. Jennifer Jumalon | - Project Development Officer I |
| 23. Apple Dyan Estimada | - Administrative Assistant III |
| 24. Beverly Ann Casane | - Administrative Assistant III |
| 25. Jezziel Montefolka | - Administrative Assistant III |
| 26. Kathleen Pedral | - Administrative Assistant III |
| 27. Lufel Tabaranza | - Administrative Assistant III |
| 28. Evangeline Tabigue | - Administrative Assistant III |
| 29. Jenybel Andrade | - Administrative Assistant II |
| 30. Evangeline Bigay | - Administrative Assistant II |
| 31. Praela Petit Camelle Dagasdas | - Administrative Assistant II |
| 32. Maricris Gersava | - Administrative Assistant II |
| 33. Lorelie Misoles | - Administrative Assistant II |
| 34. Welmar Osorio | - Administrative Assistant II |
| 35. Keely Payot | - Administrative Assistant II |
| 36. Marie Grace Ubaldo | - Administrative Assistant II |
| 37. Augustus Monarck Zabala | - Administrative Assistant II |
| 38. Geraldine Morfe | - Administrative Assistant I |

-- nothing follows --



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