



Republic of the Philippines
Department of Education
Region XI
Schools Division of Panabo City

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2024-0131

To : Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
Education Program Supervisor, Division SBM Coordinator
Public Schools District Supervisors
Principals
School Heads

Subject: **SCHOOL-BASED MANAGEMENT PROGRAM MONITORING
AND ASSESSMENT**

Date : March 20, 2024

Please be informed that the conduct of the School-Based Management Program Monitoring and Assessment shall commence on April 15, 2024 and it will end on May 23, 2024. Please refer to the enclosed schedules and the monitoring and assessment tool of the said activity.

Below are the main indicators to be monitored and assessed as stipulated in the enclosed Program Sustainability Monitoring and Assessment Tool, to wit;

1. School-Based Management
2. School Financial Resources
3. School Governance Council implementation (*Secondary Only*)

However, Teachers affected to this activity are subject to no disruption of classes policy and the adherence to DO 9, s. 2005 on the Instituting Measures to Increase Engaged Time-on-Task shall be strictly observed.

School Principals and School Heads are expected to be in schools during the scheduled dates.



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Travel and other allowable expenses incurred relative to this activity are chargeable against Division MOOE Funds subject to the usual accounting and auditing rules and regulations.

For your information and guidance.

JINKY B. FIRMAN Ph.D., CESO VI
Schools Division Superintendent

For the SDS


MILENE B. ANONUEVO
Chief Education Supervisor, SGOD
Incharge of the Division

MAR 22 2024

RELEASED

MAR 22 2024

RECORDS SECTION, SDO PANABO CITY
BY 

Enclosed: - Program Monitoring and Assessment Tool
-Schedule Matrix

SGOD/aba/kti



Schools Division of Panabo City
City Hall Compound, Panabo City
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Program Monitoring and Assessment Schedule Matrix

Districts (Elementary and Secondary)	Name of Schools	Dates
Panabo Central District	<ul style="list-style-type: none">• Doña Nenita Elementary School• Gredu Elementary School• Panabo City National High School• Rizal Elementary School• Panabo Central Elementary School• SPED Center• San Francisco Elementary School• Sto Niño Elementary School• Quezon National High School• Cabili Elementary School• Salvacion Elementary School• San Vicente National High School• San Vicente Elementary School• Antonio O. Floirendo II Elementary School• San Pedro Elementary School	April 15-19, 2024
Panabo North District	<ul style="list-style-type: none">• Roxas Elementary School• Sindaton Elementary School• Sindaton National High School• Concordia Sison Elementary School• P. Changco Elementary School• Don Manuel Javillana Memorial National High School• Tibunggol Elementary School• Antonio Floirendo National High School• Antonio Floirendo Elementary School• Desiderio F. Dalisay National High School• Dalisay Elementary School• Manay National High School• Valentine Daquio Elementary School	April 22-26, 2024



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	<ul style="list-style-type: none"> • RD Mabitad Elementary School • Nanyo National High School • Nanyo Elementary School • Southern Davao Elementary School • Southern Davao National High School 	
Panabo South I District	<ul style="list-style-type: none"> • Katualan Elementary School • San Roque Elementary School • Mabunao Elementary School • Mabunao National High School • Buenavista Elementary School • Sta Cruz Elementary School • Kiotoy Elementary School • Tagurot Elementary School • Tagpore Integrated School • Narciso B. Galapin Elementary School • Glecerio L. Dondoy Central Elementary School • Cagangohan National High School 	April 29-30, 2024 May 6-10, 2024
Panabo South II District	<ul style="list-style-type: none"> • Malativas National High School • Malativas Elementary School • Consolacion Elementary School • Teofanis Gerona Elementary School • Kauswagan National High School • Kasilak National High School • Kasilak Elementary School • Namuag Elementary School • Katipunan Elementary School • Licanan Elementary School • Little Panay Elementary School • Little Panay National High School • Panabo City Senior High School • New Visayas Central Elementary School • Datu Abdul Elementary School 	May 13-23, 2024



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KWENTOHANG SBM THRU SGOD CONNECT
 SY 2023-2024

Name of School:		School ID:	
Complete Address:		Date Monitored:	
Name of Principal:		Contact Number:	
Name of District:			
District PSDS Focal:		Contact Number:	

Dirrection: Please tick the box appropriately for every indicator observed as well as the provision of Technical Assistance and Means of Verification during the assessment on the Remaks Column.

School-Based Management (DM 075, s. 2022)

Indicators	Yes	No	N/A	Remarks: <i>Technical Assistance Needs and MOVs</i>
1. Approved eSIP				
2. Approved Updated AIP				
3. Approved APP, PPMP with WFP				
4. Approved SBM Assessment				
5. Copy of Updated School Report Card				
6. School-Based Management Hub <i>(updated data banking on DM 075, s. 2022 p. 3 and 4)</i>				
7. Status of School Ownership <i>(titled, Donated with DOD, no files)</i>				

School Financial Resources (DM 075, s. 2022)

8. Transparency Board, Bulletin Board				
9. Posting of Financial Resources on the Transparency Board				
10. Maintenance and Other Operating Expenses (MOOE)				
11. Parents-Teacher Association (PTA) funds and expenses				
12. Fund Raising Generated				



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13. Donations (*Kind and Cash*)

School Governance Council Functionality Assessment Tool

Indicators	Yes	No	N/A	Remarks: <i>Technical Assistance Needs and MOVs</i>
14. Printed Copy of School Governance Council Functionality Assessment Tool (<i>Secondary Only</i>)				
15. Printeed copies of MOVs				
16. School Governance Council Office				

School Canteen Operation

17. School Canteen Record Book for Funds and Expenses				
18. School Canteen Reports				
19. Posted tarpauline of food category				

Overall Remarks:

Conformed by:

SH/Principal

Monitored by:

Keren T. Luma

Education Program Supervisor

Noted:

Ailene B. Añonuevo, PhD.

Chief Education Supervisor