



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2024-0044

To : **NEO CARLO R. MAGNO**, Administrative Officer IV - HRMO


Subject: **INVITATION TO THE LEARNING SESSION, KNOWLEDGE SHARING OF AGENCY'S BEST PRACTICES, UPDATES ON CSC POLICIES, RULES AND REGULATIONS, AND REGULAR MEETING**

Date : March 12, 2024

You are hereby advised to attend the learning session, knowledge sharing of agency's best practices, updates on CSC policies, rules and regulations, and regular meeting on March 22, 2024 at the Provincial Government of Davao Del Norte, Tagum City, Davao del Norte.

A registration fee in the amount of One Thousand Pesos (Php 1,000.00) will be collected to defray the necessary expenses for the activity. Such fee and travel expenses related to the attendance of the abovementioned activities shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For strict compliance.


JINKY B. FIRMAN, Ph.D, CESO VI
OIC-Schools Division Superintendent

Enclosed: as stated
OSDS/nem

RELEASED

MAR 13 2024

RECORDS SECTION, SDO PANABO CITY
BY 



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City Hall Drive, Brgy. JP Laurel, Km 31, Panabo City
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FOR : THE HONORABLE PROVINCIAL GOVERNOR,
ALL HONORABLE CITY AND MUNICIPAL MAYORS,
HEADS OF NATIONAL GOVERNMENT AGENCIES,
GOVERNMENT FINANCING INSTITUTIONS,
GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, DEPED
DISTRICTS AND SCHOOLS, STATE UNIVERSITIES AND COLLEGES,
LOCAL WATER DISTRICTS AND OTHER GOVERNMENT ENTITIES WITHIN
DAVAO DEL NORTE

ATTENTION : HUMAN RESOURCE MANAGEMENT OFFICERS,
ADMINISTRATIVE OFFICERS AND OTHER HUMAN RESOURCE
MANAGEMENT PRACTITIONERS

SUBJECT : INVITATION TO LEARNING SESSION, KNOWLEDGE SHARING OF
AGENCY'S BEST PRACTICES, CIVIL SERVICE COMMISSION UPDATES
& CONCERNS, AND REGULAR MEETING

DATE : FEBRUARY 26, 2024

RECORDED
MAR 12 2024
By: [Signature] Time: 1:28

We wish to inform you that the Council of Human Resource Management Practitioners of Davao del Norte will conduct the following activities to be held in **Tagum City, Davao del Norte** on

22 March 2024 at 8:00 o'clock in the morning, to wit:

1. Learning Session
2. Knowledge Sharing on the Agency's Best Practices
3. Updates on Civil Service Commission
4. Regular Meeting

In this regard, may we respectfully request for your usual support and collaboration by allowing your Human Resource Management Officers, Administrative Officers, and other Human Resource Management Practitioners to participate in the said activities.

There will be a Registration Fee of **One Thousand Pesos (P1,000.00)** to defray expenses including input materials and certificates. Moreover, it will be greatly appreciated if confirmation of attendance will be received by the Secretariat on or before 08 March 2024 through mobile no. (0920-974-5783), email address phrmo@davaodelnorte.gov.ph and/or through the CHRMP Chatgroups.

Thank you for the continued support and collaboration.

Very truly yours,


EDWIN A. PALERO, MPA, MHRM
President, CHRMP - DavNor

Noted by:


DIR. RUBY A. ESPAÑOLA
Director II, Civil Service Commission
Davao del Norte Field Office