



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

March 27, 2024


**DIVISION MEMORANDUM**

No. 0071, s. 2024

**WITNESSING THE 2024 DAVAO REGIONAL ATHLETIC ASSOCIATION  
(DAVRAA) MEET**

To : Assistant Schools Division Superintendent  
Chief ES, Schools Governance and Operations Division  
Chief ES, Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors  
Section/Unit Heads  
All concerned


1. Relative to Division Memorandum CID-2024-0167 dated March 14, 2024 entitled "Conduct of the 2024 Davao Regional Athletic Association (DAVRAA) Meet and Other Related Activities," all Division personnel are invited to witness the games for **one day** from **April 1 – 5, 2024** on **official time only**.
2. For your guidance and information.

  
**JINKY B. FIRMAN, PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

**RELEASED**

**MAR 27 2024**

RECORDS SECTION-SDO PANABO CITY  
BY 

Enclosed: as stated.  
OSDS/jbf/mjcs 



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID – 2024 - 0167

To : Assistant Schools Division Superintendent  
Chiefs of Curriculum Implementation Division and Schools  
Governance and Operations Division  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

Subject : **CONDUCT OF THE 2024 DAVAO REGIONAL ATHLETIC  
ASSOCIATION (DAVRAA) MEET AND OTHER RELATED  
ACTIVITIES**

Date : 14 March 2024

Pursuant to Regional Memorandum No. 006, s. 2024, re: the conduct of the **2024 Davao Regional Athletic Association (DAVRAA) Meet** to be hosted by the **Local Government Unit (LGU) of Davao with the Schools Division Office (SDO) of Davao City** on **April 1 – 7, 2024**. The main venue of the event will be at **Davao City – UP Sports Complex, Mintal, Davao City**.

The following recommended activities shall be observed:

Activity	Date	Venues/Remarks
Arrival of Delegations	March 30 – 31, 2024	For Panabo, Daniel R. Aguinaldo NHS, Matina, Davao City
Refresher Course for Officiating Officials	March 30 – 31, 2024	A. Mabini ES, Bangkal, Davao City
Solidarity Meeting with TMs and Coaches	March 31, 2024	Mabini ES, Bangkal, Davao City
Earthquake/Fire drill	March 31, 2024	Sunday Morning per delegation
Ecumenical Services	March 31, 2024	Sunday Morning per delegation
Opening Program/ Ceremonies	April 1, 2024	Time be announced
Actual Games (Simultaneous) in all playing venues	April 2 – 6, 2024	Awarding of Medals after championship game per event
Closing Program/ Ceremonies	April 7, 2024	Time to be announced





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In preparation for the above-mentioned activity, an **In-House Training** will be conducted on **March 18 – 30, 2024 at Panabo City National High School (PCNHS)**. Coaches, asst. coaches, chaperons and athletes are required to bring their utensils, sports attire, and the likes which will be used in the said activity. The Billeting Quarter during the In-House Training will be at **Panabo City National High School for Secondary delegates and Gredu Elementary School for Elementary delegates**. The delegates' arrival is scheduled on **March 18, 2024, 8:00 AM at PCNHS/Gredu ES**. After the arrival, there will be a **General Orientation** for athletes and coaches, **1:00 PM at Panabo City National High School Gymnasium**.

During the actual 2024 DAVRAA Meet, Panabo City delegation officials, coaches, assistant coaches, chaperons, and athletes will be billeted at **Daniel R. Aguinaldo National High School, Matina, Davao City**.

Attached to this memorandum are the following:

- i. Enclosure 1: List of Delegation Officials;
- ii. Enclosure 2: List of Qualified Coaches (Elementary, Secondary, and SPED);
- iii. Enclosure 3: List of Qualified Athletes (Elementary, Secondary, and SPED);
- iv. Enclosure 4: 2024 DAVRAA Meet Playing Venues; and
- v. Enclosure 5: Delegation Technical Officials to 2024 DAVRAA Meet

This memorandum reiterates that the conduct of all competitions leading to Palarong Pambansa, such as the lower meets (intramurals, division, regional, and pre-national qualifying levels) shall be guided by the DepEd Memorandum No. 005, s. 2023 re: Conduct of the 2023 Palarong Pambansa and DM No. 035, s. 2023 re: 2023 Palarong Pambansa General Information, and the Technical Rules, Regulations, and Guidelines on Sports.

To ensure the smooth conduct of all games, all **Officiating Officials** (Tournament Managers/Asst. Tournament Managers /Technical Officials) are required to be present during the scheduled **Refresher Course**. While **coaches** are required to attend the **Solidarity Meeting**. As per agreed during the Orientation/Refresher/Workshop of all Division Sports Officers (DOs) and all Regional Tournament Managers (TMs), **a coach who failed to attend the Solidarity Meeting will not be allowed to participate in DAVRAA Meet**, unless justified due to extreme and/or life-threatening circumstances and shall submit/secure written justification duly recommended by the Schools Division Superintendent (SDS) and approval from the undersigned.

All Division Working Committees/delegation officials are required to submit to the secretariat committee a recent **medical certificate (as of CY 2024)** to ensure that those who will serve during the meet are fit and healthy.



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Additional and relevant information relative to the conduct of the 2024 DAVRAA Meet will be issued through a separate memorandum.

In observance of and compliance to DepEd Order No. 22, s. 2023 entitled School Calendar and Activities for the School Year 2023-2024 and the issuance of DepEd Order No. 003, s. 2024, re: Updated DepEd School Calendar and Activities for SY 2023 – 2024, the concerned schools, through school heads, shall ensure that a substitute teacher will take over the classes in the absence of their respective teaching personnel who will participate to the 2024 DAVRAA Meet to prevent disruption of classes. Schools which will be used as the billeting quarters during the In-house training shall implement the blended modality instruction.

Delegation officials, coaches, chaperons, and DepEd Personnel who will participate/serve in this event are requested to be granted with Service Credit or Compensatory Overtime Credit (COC), whichever applies, for services rendered on weekends/holidays as per DepEd Order No. 53, s. 2003 and CSC-DBM Joint Circular No. 02, s. 2004, respectively.

Expenses relative to the In-house training and participation of the delegates to DAVRAA 2024 including transportation, foods, and snacks shall be charged against the Local School Board (LSB) under Special Education Fund (SEF), and school MOOE/other funds subject to the usual auditing and accounting rules and regulations.

Wide and immediate dissemination of this memorandum is desired.

Enclosed.: As stated.  
CID/JEY/CER

  
**JINKY B. FIRMAN PhD, CESO VI**  
Schools Division Superintendent

**RELEASED**

**MAR 14 2024**

RECORDS SECTION SDO PANABO CITY

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