



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

March 13, 2024

DIVISION MEMORANDUM

No. 0058, s. 2024

RECONSTITUTION OF COMMITTEE ON ANTI-RED TAPE (CART)

TO: Assistant Schools Division Superintendent
Chief Education Supervisor (SGOD)
Chief Education Supervisor (CID)
Education Program Supervisors (EPS)
Public School District Supervisors (PSDS)
Section Heads
Public Elementary and Secondary School Heads
Teaching and Non-Teaching Personnel
All Others Concerned

1. Pursuant to Anti-Red Tape Authority (ARTA) Memorandum Circular No. 2020-07 and Memorandum DM-OUHROD-2024-0268 "Composition of the DepEd Committee on Anti-Red Tape (CART)", the CART of this Office is hereby reconstituted, as follows:

Chairperson: **JINKY B. FIRMAN, PhD, CESO VI**
OIC-Schools Division Superintendent

Vice Chairperson **BASILIO P. MANA-AY, JR. CESO VI**
Assistant Schools Division Superintendent

Members **AILENE ANONUEVO, PhD**
Chief, SGOD

RAUL GACUS
Administrative Officer V

ATTY. ANNALENE A. DACUMOS
Division Legal Officer

TYRON O. DUJALI
Information Technology Officer

NEO CARLO R. MAGNO
Administrative Officer IV

ARMANDO JR O. AGUILON
Division Information Officer



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2. In addition to the duties provided Division Memorandum OSDS- 2024-0005, the DepEd CART shall be responsible for the implementation of the Republic Act No. 11032, otherwise known as the "Ease of Doing Business and Efficient Government Service Deliver Act of 2018" especially the following:
- Reengineering of Systems and Procedures
 - Streamlining and digitization
 - Whole-of-Government Approach
 - Regulatory Management System and Regulatory Impact Assessment
 - Registration of new regulations and issuances
 - Citizen's Charter
 - Zero Contact Policy
 - Adoption of working schedules to serve clients
 - Identification Card
 - Public Assistance and Complaints Desk
 - Client feedback mechanism and satisfaction measurement
 - Knowledge transfer of ARTA-related trainings
 - Dissemination of ARTA information, education, and communication materials for public consumption

Additionally, the responsibilities of DepEd CART are the following:

- a. Coordinate with the ARTA and other stakeholders for RA 11032 related updates and concerns;
 - b. Lead and allocate funding for RA 11032 related programs, projects, and activities (PPAs);
 - c. Enlist awareness and support on RA 11032 through information dissemination; and
 - d. Provide technical assistance on RA 11032 related matters.
3. Wide dissemination and compliance of this Memorandum is highly enjoined.


JINKY B. FIRMAN, PhD, CESO VI
OIC - Schools Division Superintendent ✓

OSDS/LEGAL/aad

RELEASED

MAR 15 2024

RECORDS SECTION SDO PANABO CITY
BY 

	<p>3. Member-units as represented by a Director, one Chief, and at least one technical staff:</p> <ul style="list-style-type: none"> • Administrative Service (AS) • Information and Communication Technology Service (ICTS) • Legal Service (LS) • Planning Service (PS) • Public Affairs Service (PAS) <p>4. From each CO unit – two (2) representatives each</p>
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Field offices and schools are likewise reminded to have a **DepEd Sub-CART** in place, composed of the following:

	Regional Office	Schools Division Office	School
Chairperson	Regional Director	Schools Division Superintendent	School Head
Members*	<p>At least one representative each:</p> <ul style="list-style-type: none"> • Administrative Division • ICT Unit • Legal Unit • Public Affairs Unit 	<p>At least one representative each:</p> <ul style="list-style-type: none"> • Administrative Service • ICT • Legal • Schools Governance and Operations Division 	<p>At least one (1) each:</p> <ul style="list-style-type: none"> • Teacher-designate • Non-teaching personnel

*Personnel from other functional units may also be invited as Members of the CART, e.g. Regional and Division Public Assistance Coordinators (RPAC/DPAC).

The CART emphasizes the role of government agencies and the accountability of agency heads to reduce bureaucratic red tape and corruption. Based on the Law, the CART shall be responsible for the implementation of RA 11032, especially the following:

- Reengineering of Systems and Procedures
 - Streamlining and digitization
 - Whole-of-Government Approach
 - Regulatory Management System and Regulatory Impact Assessment
- Registration of new regulations and issuances
- Citizen's Charter
- Zero Contact Policy
- Adoption of working schedules to serve clients
- Identification Card
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- Knowledge transfer of ARTA-related trainings
- Dissemination of ARTA information, education, and communication materials for public consumption



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

JAN 09 2024

Office of the Schools Division Superintendent

January 8, 2024

Division Memorandum
OSDS- 2024-0006

**COMPOSITION OF THE DIVISION COMMITTEE ON ANTI-RED TAPE
(CART)**

TO: Assistant Schools Division Superintendent
Chief Education Supervisor (SGOD)
Chief Education Supervisor (CID)
Education Program Supervisors (EPS)
Public School District Supervisors (PSDS)
Section Heads
Public Elementary and Secondary School Heads
Teaching and Non-Teaching Personnel
All Others Concerned

Pursuant to Anti-Red Tape Authority (ARTA) Memorandum Circular No. 2020-07 on the Guidelines on the Designation of a Committee on Anti- Red Tape (CART), the Schools Division Office Committee on Anti Red Tape (CART) is hereby created which shall be composed of the following:

Chairperson:	JINKY B. FIRMAN, PhD, CESO VI OIC-Schools Division Superintendent
Vice Chairperson	PHOEBE GAY L. REFAMONTE, CPA, CESO VI Assistant Schools Division Superintendent
Members	AILENE ANONUEVO, PhD Chief, SGOD RAUL GACUS Administrative Officer V ATTY. ANNALENE A. DACUMOS Division Legal Officer TYRON O. DUJALI Information Technology Officer



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The CART shall ensure that the SDO shall comply with the requirement of R.A. No. 11032, its Implementing Rules and Regulations and subsequent issuances.

Further, all schools are also hereby directed to establish/ constitute their own Schools Committee on Anti-Red Tape (CART) to be submitted to this office **on or before January 15, 2024**:

Chairman: School Head
Members: 1. One Teaching Designate
2. One Non-Teaching Personnel

All schools shall submit their list through this link:

<https://bit.ly/SCARTA>

Immediate dissemination and compliance of this memorandum are highly desired.

JINKY B. FIRMAN, PhD, CESO VI
OIC - Schools Division Superintendent

RELEASED

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JAN 09 2024

RECORDS SECTION - SDO PANABO CITY
BY