



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

January 29, 2024

DIVISION ORDER

No. 0026, series 2024

**DESIGNATION AS COORDINATOR OF DAVAO REGION INDIGENOUS PEOPLES
EDUCATION (PED) CENTER**

To : **RONIA D. CABARAL**
Teacher-II

1. In the exigency of the service, you are hereby designated as Coordinator of the Davao Region Indigenous Peoples Education (IPED) Center effective January 22, 2024, until January 22, 2026.
2. As such, you are advised to perform the duties, functions, and responsibilities attached to the said designation to wit:
 - a) take charge of the mini library and museum operation.
 - b) account for the books, furniture, artifacts, and other materials for inventory.
 - c) facilitate cleanliness, orderliness, and beautification in the center.
 - d) attend the transacting clientele and visitors in the center.
 - e) ensure the safety and security of the perimeter, properties, and facilities of the center; and
 - f) submit accomplishment reports on the operation of the center to the division and regional offices.
3. This order does not carry any remuneration nor priority in promotion and shall remain enforced until revoked by the Head of Office.
4. This designation shall take effect immediately.
5. For strict compliance.

Recommending Approval:

JANWARIO E. YAMOTA
Chief ES, CID

Approved:

JINKY B. FIRMAN PhD, CESO VI
OIC, Schools Division Superintendent



Schools Division of Panabo City
City Hall Compound, Panabo City
Tel. No. (084) 823-1469
Email: panabocity.division@depd.gov.ph



RELEASED

FEB 05 2024

RECORDS SECTION - SDO PANABO CITY
BY



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Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

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DepEd Panabo:
Empowering Champions in Education
through Journeying, Blending and Fostering commitment in
providing quality education, MATATAG for all.



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FEB 05 2024

RECORDS SECTION-SDO PANABO CITY
BY



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
CLMD-2024-054

To : Schools Division Superintendent
Division of Panabo City

Subject : DESIGNATION OF REGIONAL IPED CENTER COORDINATOR AND
PRINCIPAL IN-CHARGE

Date : January 23, 2024

In support with the MATATAG Agenda on promoting learner well-being, inclusiveness learning and positive learning environment, the Regional Indigenous Peoples Education (IPED) Center was established. To ensure the functionability and sustainability of the Regional Indigenous Peoples Education (IPED) Center located at JP Laurel Elementary School, this Office designates Jocelyn B. Ada, Principal I as the Principal In-Charge and Ronia D. Cabaral, Teacher II as coordinator of the center effective January 22, 2024 until January 22, 2026.

Further, the following tasks are expected from the IPED Center Coordinator and Principal In-Charge:

1. take charge in the operation of the mini library and mini museum;
2. account the books, furniture, artifacts and other materials for inventory;
3. facilitate the cleanliness, orderliness and beautification in the Center;
4. attend to transacting clientele and visitors in the Center;
5. ensure the safety and security of the perimeter, properties and facilities of the Center; and
6. submit accomplishment reports on the operation of the Center to the division and regional offices.

The designees do not receive any additional remuneration on the abovementioned tasks.

DEPARTMENT OF EDUCATION

Immediate dissemination of this Memorandum is desired.

RELEASED

By the Authority of the Regional Director

By:

Date:

ROC9/hab

ALLAN G. FARNAZO
Director IV

REBONFAMIL R. BAGUIO
Director III

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