



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF PANABO CITY

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2024-0050

To : Assistant Schools Division Superintendent  
Chief of the Schools Governance and Operations Division  
Chief of the Curriculum Implementation Division  
All Public Elementary and Secondary Schools  
All concerned

Subject: **INVITATION TO THE SACEDA YOUTH LEAD INTERNATIONAL PROGRAM IN JAPAN**

Date: January 26, 2024

Attached is the Regional Memorandum No. HRDD-2024-025 dated January 22, 2024, re: **Invitation to the SACEDA Youth Lead International Program in Japan on April 27 – May 4, 2024**. Please be informed that participation in this activity is voluntary, therefore payment for the registration must be on the personal account and no DepEd funds shall be utilized.

Moreover, adherence to DO 9, s. 2005 on Instituting Measures to Increase Engaged Time-on-Task, and DO 030, s. 2021, the Multi-Year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders shall be observed.

For your information and guidance.

**JINKY B. FIRMAN PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In Charge  
Office of the Schools Division Superintendent

Enclosed.: As stated.  
SGOD/ABA/ljh

**RELEASED**

**FEB 05 2024**

RECORDS SECTION SDO PANABO CITY  
BY



Schools Division Office of Panabo City  
City Hall Compound, Km 31, Panabo City  
Telephone No: (084) 823-1469  
Email: panabocity.division@deped.gov.ph

**DepEd Panabo:**  
**Empowering Champions in Education**  
through Journeying, Blending and Fostering commitment in providing quality education, MATATAG for all



RECORDS



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**  
HRDD-2024-025

To : Schools Division Superintendents

Subject: INVITATION TO THE SACEDA YOUTH LEAD INTERNATIONAL PROGRAM IN JAPAN

Date : January 22, 2024

Attached is the basic communication from the Saceda Youth Lead School, inviting participation to the Saceda Youth International Program in Japan on April 27, 2024-May 2, 2024.

In view of the foregoing, participation to the activity is voluntary. Therefore, payment for the registration must be on the personal account of the interested participants. Adherence to DO 9, s. 2005 on Instituting Measures to Increase Engaged Time-on-Task, and DO 030, s. 2021, on the Multi-Year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders shall be observed.

For questions and clarifications, email [sacedayouthlead@gmail.com](mailto:sacedayouthlead@gmail.com).

Immediate dissemination of this Memorandum is desired.

**ALLAN G. FARNAZO**  
Director IV

By the Authority of the Regional Director

**REBONFAMIL R. BAGUIO**  
Director III 22 JAN 2024

Enclosed: As Stated.  
ROH5/mbt

DEPARTMENT OF EDUCATION - DAVAO REGION  
RECORDS SECTION  
**RELEASED**

Date: Jan. 22, 2024



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-1665; (082) 221-6147  
Email Address: [region11@deped.gov.ph](mailto:region11@deped.gov.ph)  
Website: [www.depedroxi.ph](http://www.depedroxi.ph)



**SACEDA YOUTH LEAD SCHOOL**  
25 Years in Empowering Leaders Who Shape the Future

DEPARTMENT OF EDUCATION ROXAS

RECORDS SECTION

RECEIVED

By: Card

Date: 1-19-24 Time: 3pm  
January 17, 2024

**DR. ALLAN G. FARNAZO**  
Regional Director  
DepEd Region XI

Sir:

On April 27-May 2, 2024, Saceda Youth Lead School will embark on a leadership journey in Japan. A group of student leaders and teachers from across the Philippines will be attending this annual event in Tokyo.

The Saceda Youth Lead International Program in Japan aims to appreciate and understand the geo-political issues in the Asia Pacific regions by personally witnessing, discussing and exploring local poverty, education, socio-economic, cultural and political issues. This is a bigger effort to train them to be acutely aware of regional and global affairs and grasp the ramifications and impact on the Philippines and its future.

**Purposes:**

1. To expose participants to other peoples' culture through leadership and social action;
2. To study common patterns that emerge across all cultures and how these patterns reveal the diversity of human experience and environmental well-being in our education, leadership and disaster preparedness and management.
3. To identify similarities in cultural behaviors, norms etc; and to experience the culture of people through visits and panel discussions;
4. To meet local leaders,
5. To provide enrichment in the education through institutional visits, conferences, instruction and school visits,
6. To train and empower participants to become future leaders of the country and,
7. To promote peace and mutual understanding through travel and exchange.

The registration fees is Fifty Five Thousand Pesos (Php55,000) to cover the one time visa fee, tuition fee of the SIPA Japan 2024 with full day programs with interactions and visitations, 4,000 Yen JR Train Pass within Tokyo, daily breakfast, hostel accommodation, Mt. Fuji and a Certificate of Completion. Airfare will be on personal account.

We are inviting you and select education leaders from your region to join in the program. We hope you can consider this program too and open it up to interested teachers and student leaders whose families see the importance of travel and exchange as part of the learning.

Participants must be in Tokyo on April 27, 2024. Airfares will be on personal account. You can choose Cebu/Manila exit via the following airlines: Cebu Pacific, PAL, Scoot, Air Asia, Cathay Pacific, ZipAir, Japan Airlines, ANA, China Airlines, Xiamen Airlines, China Southern Airlines, Korean Airlines, Asiana, Jeju Air.

May this travel inspire you to become a more inspiring leader of the Philippines?

Thank you!

Sincerely yours,

**DAVE G. SACEDA**  
Chair and Founder

PROGRAM	<b>SIPA JAPAN 2023 April 27-May 2, 2024</b> <b>Research on the National Assessment of Academic Ability and Values Education of Japan through Education, Economy and Governance</b>	
NAME		
School/ Affiliation		
Address		
Contacts		
Email/ FB		
Dietary Restrictions		
Religion		Blood Type:
EmergencyContact		
Contact Numbers		

**CODE OF CONDUCT**

I hereby certify that my participation to the SIPA JAPAN 2024 is voluntary. I understand that the following are prohibited: the use of alcohol, tobacco or illegal drugs, discriminatory comments, violence and sexual misconduct. I understand that I, being a participant, am responsible for my conduct at all times and I must comply with the health and safety regulations, environmental protection, policies and behavior set forth by SYL and the host city. I understand that any violation of the above will be ground for expulsion without refund of the registration fee I paid. I further understand that the leadership exchange activities are exciting, character building and fun, however, I also understand that it will be strenuous, physically and emotionally challenging. I will cooperate with other members and the staff without complaints and murmur, and I will do my best to maintain a positive attitude. I agree to abide with the above and I am enthusiastic in participating in the program.

In consideration of the right to attend and participate, the participant hereby:

1. That my participation to the program is final and voluntary.
2. To pay the registration fees of Fifty Five Thousand Pesos Php55,000 to cover the training tuition fees (lectures, venues, kits and materials), One Time Visa Fee, triple share hotel tatami accommodation, daily continental breakfast and select meals and land arrangements and airport transfers.
3. Roundtrip airfare is on personal account.
4. That I will pay the sign-up fee of Ten Thousand Pesos (Non Refundable Fee due on December 15, 2023. This is non-refundable.
5. That I will secure my Travel Authority.
6. Authorize SYL or any of its agents to provide, obtain, or authorize any reasonable incidental and emergency medical treatment for the participants in the event of illness, injury or incapacity and hereby accepts all responsibilities.
7. Acknowledges that there is an element of risk involve in any activity iike travel outside owns home and community; certifies that, I, the participant, is physically, mentally and emotionally capable of attending and participating in the activities; assumes all risks of financial responsibility for any loss or injury that may occur as a result of misconduct and indemnifies and holds SYL harmless.
8. That in the event of withdrawal, the sign-up fee is non-refundable. The registration fee is refundable. the accommodation, specific programs, meals and others is based on group/delegation accounting. To refund for airfare, ticket holders will need to go to airline as it will be individually assessed subject to no show and fare difference;
9. That I will go home with the delegation, however, for those intending to remain for a longer period of time will be allowed as long as it is within the prescribed days of stay in Japan (15 days for first time travelers and 30 days for frequent travelers .
10. This consent and acknowledgement of risk shall not be amended, supplemented, or abrogate without the written consent of SYL and that the participant and his/her parents have read this consent form and understood its contents.
11. The participant (and if the participant is a minor), his or her parents or guardians has read this form and understands its contents.

NAME SIGNATURE OF PARTICIPANT: \_\_\_\_\_ Date: \_\_\_\_\_

If participant is a minor, signature of his/her parents or legal guardian is required.

Name of Parent		Signature	
Contact Number		Email	

# SIPA JAPAN 2024

*Embark on a leadership journey with Saceda Youth Lead and learn from your personal experience to hone and test your skills and values through the various institutional visits, student interactions, discussions and plenary, educational and scientific discoveries and meet inspiring leaders in one of the most successful countries in the world today.*

*SIPA Japan 2023 to appreciate and understand the geo-political issues in the ASEAN and Asia Pacific regions by personally witnessing, discussing and exploring local poverty, education, socio-economic, cultural and political issues. This is a bigger effort to train them to be acutely aware of regional and global affairs and grasp the ramifications and impact on the Philippines and its future.*

## **Purposes:**

1. *To expose participants to other peoples' culture through leadership and social action;*
2. *To study common patterns that emerge across all cultures and how these patterns reveal the diversity of human experience.*
3. *To identify similarities in cultural behaviors, norms etc; and to experience the culture of people through visits, homestay matching.*
4. *To meet local leaders,*
5. *To provide enrichment in the education through institutional visits, conferences, instruction and school visits,*
6. *To train and empower participants to become future leaders of the country and,*
7. *To promote peace and mutual understanding through travel and exchange.*

*The program activities and modules are centered on the following:*

***Leadership and Calling** (The Need for Leadership for Personal and Societal Transformation); **Leadership and Consciousness** (Concepts of Leadership); **Leadership and Choice** (Through Interaction and Visitations of local partner institutions); **Leadership and Character** (To expose delegates to the various realities in the Philippines-poverty and others); and **Leadership and Commitment**;*

*To sign up, please follow the procedures:*

1. *Fill out and sign the SYL Application Form which must return via email at [sacedayouthlead@gmail.com](mailto:sacedayouthlead@gmail.com)*
2. *Send a copy of your passport (scanned copy or pic)*
3. *Pay an initial amount of Ten Thousand Pesos (Php20,000). This sign up fee will be deducted from the registration fees. However, this is non-refundable for those who will be backing out from the program. This amount will be for visa fees and reservations;*
4. *Registration fees will be deposited at SYL Metrobank or BPI Savings Account or thru Gcash at 0956229 4082 or thru Palawan and other money sending institutions.*
5. *Prepare your documents needed for travel- Japan Visa Application Form, Passport size picture, Passport more than 6 months valid, Original PSA Birth Certificate, If late registration, please provide Photocopy of Form 137 and Baptismal Certificate, Certificate of Enrollment, School ID; Affidavit of Consent and Support from the Parents with ITR and Bank Certificates issued to the Consular Officer, Embassy of Japan in Manila, Manila, Philippines;*
6. *These documents must be placed inside a long brown envelop and will be addressed to our visa agent: Universal Holidays Inc. Attention: Ms. Porscia, Ground Floor, Dusit Thani Hotel, Paseo de Roxas, 1200 Makati City, Manila. Tel. 0917 814 2730.*
7. *Government employees are requested to secure their travel authorities from their respective agencies.*



**TENTATIVE PROGRAM**

Date and Time	SPECIFICS
April 27 SAT	Departure for Tokyo (Exit from Cebu or Manila) Arrival in Tokyo, Mandatory Rest Period
April 28 SUN 0900-1000	Opening Program of SIPA Japan 2023 Introductions / Anthems and Prayers / Welcome Remarks
1000-1200	Miraikan The National Museum of Emerging Science and Innovation 日本科学未来館 団体予約受付担当 135-0064 東京都江東区青海2-3-6 TEL 03-3570-9188 FAX 03-3570-9162 E-mail reservation@miraikan.ist.go.jp
1400-1600	Institutional Visit: Ikebukuro Life Learning Safety Center Knowing about how Japan studies natural disasters and how people are being empowered thru disaster leadership and management Ikebukuro Life Safety Learning Center 2 Chome 37-8 Nishiikebukuro, Toshima City, Tokyo, Japan 171 0021
April 29 MON 0900-1100	Group 1: Walking Lecture on the role of Education in the History of Japan at the Imperial Palace in Tokyo  Group 2: Institutional Visit: National Diet of Japan National Diet Library (communicated with reply) c/o HATTORI Mao Branch Libraries and Cooperation Division, Administrative Department, National Diet Library, Japan Chrome 10-1 Nagatacho, Chiyoda City Tokyo, Japan 100-0014 Tel. +81 3 3581 2331
1100-1200	Lunch
1400-1600	School Visitation Group 1 Elementary School Visit in Tokyo Group 2: International Christian University
April 30 TUE	Japanese Culture of Japan: Institutional Visit: Mt Fuji / Hakone
May 1 WED	Free Day in Tokyo
May 2 THU	Departure for Manila/Cebu/ Home Sweet Home

## PROPONENT: SACEDA YOUTH LEAD

### Who We Are

Founded by Dave G. Saceda in 1998 and supported by key leaders, professors and leadership practitioners, we are an independent academic institution with Filipino roots and global reach. We strive to be the trusted leadership learning partner of choice for institutions. For 24 years now, it continues empowering students and professionals to become most effective citizens by providing them opportunities in leadership, education, conferences, international exchange and publications.

We believe in the ripples of modest beginnings- starting with the true development of the self that creates stronger families, more secure communities and robust economies. We believe in intelligences as gifts from God and core powers of leaders which come with skills (soft and hard) to effectively lead, manage and supervise people. We believe in the values of honesty and integrity, respect, sincerity, humility and excellence. We believe that we are not just stewards but also guardians of God's creation. We believe that we are not just blessings but also as solutions to the many problems of our existence.

SYL challenges conventional and cultural leadership thinking and helps manage strategic transitions to the future through interdisciplinary studies in leadership development, education, public administration, international relations, health care, and defense.

Based in Dumaguete City, Negros Oriental, Philippines, it is a recognized partner by the Berg Institute, Charter for Compassion, United Nations Student Association, Department of Education, TESDA, National Educators Academy of the Philippines and the National Youth Commission.

### Our Purpose

We empower individuals who can strengthen organizations; who can transform communities and contribute to nation building.

### Our Values

Honesty and Integrity, Sincerity, Respect, Humility and excellence.

### Impacts

- 200,000 youths, teachers and LGU employees in the Philippines empowered and inspired since 1999.
- 400+ alumni in Singapore through the Youth Expedition Projects of Ngee Ann Polytechnic sponsored by the TCP, NYC and the Temasek Foundation International.
- Hosted more than 40 European Youths (Austria, Belgium, Denmark, France, Germany, Switzerland) through the International Cultural Youth Exchange.
- 7,000 participants in all the international programs in Asia (Brunei, China, Israel, Japan, Singapore, Thailand), Australia, New Zealand and the USA.

### Accreditations

As a Youth Serving Institution of the National Youth Commission, Republic of the Philippines

As a Youth Serving Organization by the City Government of Dumaguete City

As a Government Recognized School of the Department of Education

As a Government Recognized Technical and Vocational School of TESDA

As a Licensed Service Provider of the National Youth Educators Academy of the Philippines

As a Development Partner in Youth Leadership by the United Nations Students Association

As an NGO by the World Associations of NGO's of the United Nations

As a Youth Partner by the Better Hope Foundation, Monrovia, Liberia

As a Youth Partner by the Charter for Compassion

### SYL Programs and Solutions

Executive Education Programs	School Heads LeaderSHIFT Development Program Regional Supervisors & SDO Grievance Program Political Management and Leadership Strategic Military Leadership Emergency and Disaster Leadership and Management Saceda Youth Lead Doctoral/ Post Graduate Leadership Programs
Leadership Programs	Global Youth Leadership and Education Conference National Summer Leadership Camp SYL Leadership Convention
Focused Programs	SPG SSG and Teacher Advisers' Leadership Program Student Athletes and Coaches Leadership Program  LGU Employees Leadership Refinements Program (Gender and Development, Team Effectiveness and Leadership)
Saceda Youth Lead International Programs	SIP Australia / SIP New Zealand SIPA Brunei, SIPA China, SIPA Japan SIPA Israel, SIPA Singapore, SIPA Thailand

CSR	Most Inspiring Teachers of the Philippines Youth Expedition Projects (In bound and Outbound) Continents' Journey Documentary SYL School Divine Mercy Hospital The DGS Leadership Museum
Research and Publications	Youth Leadership Education Strategic Negligence of Governments

Republic of the Philippines  
Municipality of Valencia  
OFFICE OF THE MAYOR  
2023-877

**MAYOR'S BUSINESS PERMIT 2023**

Permit is hereby granted to:

NAME/REGISTRAR	CRISTOPHER SACEDA
PERMANENT ADDRESS	PALIMPONK, VALENCIA, NEGROS ORIENTAL
NATIONALITY	PHILIPINO
MARITAL STATUS	SINGLE
BUSINESS OR TRADE NAME	SACEDA YOUTH LEAD SCHOOL, INC.
LOCATION	PALIMPONK, VALENCIA, NEGROS ORIENTAL
TYPE OF ORGANIZATION	SINGLE PROPRIETORSHIP
CONTACT NUMBER	0907890107843838

The permit is granted subject to all existing ordinances, rules and regulations governing the exercise of such activity.

The permit is valid for the period of one (1) year from the date of issuance and shall be subject to the payment of the annual fee and other charges as provided in the ordinance.

EDGAR E. VERAS, JR.  
Municipal Mayor

CELEBRATE  
NEUTRALITY AND FREEDOM OF CONSCIENCE  
COMPANY REG. NO. CNR121995  
CERTIFICATE OF FILING  
OF  
MEMBERS WITH LEAD OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:  
THAT I DO CERTIFY that the above-named corporation of the  
**SACEDA YOUTH LEAD SCHOOL, INC.**  
incorporated under the laws of the Republic of the Philippines, was duly organized and its incorporation is valid and legal.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Commission to be affixed at Cebu City, Philippines, this 10th day of December, 2023.

ALMA MARIE CORDOVA-DIENA  
Secretary



