

Republic of the Philippines

Department of Education REGION XI SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORAMDUM

OSDS-2024-0030

To:

Assistant Schools Division Superintendent

Chief ES of the Schools Governance and Operations Division

Chief ES of the Curriculum Implementation Division

Education Program Supervisors Public Schools District Supervisors

Section Heads/Unit Heads

All others concerned

Subject:

5TH DIVISION EXECUTIVE COMMITTEE (DEXECOM) MEETING

Date:

February 15, 2024

All members of the Division Executive Committee (DEXECOM) of this Division are advised to attend the 5th DEXECOM Meeting on February 19, 2024 1:00 pm - 5:00 pm, at the Schools Division Office of Panabo City - Division Training Center, to discuss important matters.

Enclosed are the Agenda of the Meeting and Program of Activities.

Meals/Snacks shall be charged against Division MOOE. Travel and other incidental expenses shall be charged against local funds or other sources of funds, all subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this memorandum is desired.

JINKY B. RIRMAN PhD, CESO VI

Assistant Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent

RELEASED

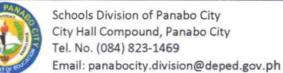
FEB 1 5 2024

RECORDS SECTION SDO PANABO CITY

Enclosed as stated. OSDS/jbf/mcs/









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Office of the Schools Division Superintendent

AGENDA OF THE MEETING 5th Division Executive Committee (DEXECOM) Meeting

February 19, 2024

- 1. Removal of Administrative Tasks of Teachers
- 2. Deployment of Administrative Officer II & Project Development Officers and augmentation of manpower to some offices
- 3. Service Record Cleansing for GSIS
- 4. Updates on One Time Cleansing
- 5. Updates on hauling of tables and chairs
- 6. Delayed submission of Daily Time Records
- 7. On boarding of Assistant Schools Division Superintendent Basilio P. Mana-ay Jr., CESO VI to the three (3) offices







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5th Division Executive Committee (DEXECOM) Meeting PROGRAM OF ACTIVITIES

February 19, 2024 1:00 pm - 5:00 pm

Time	Agenda Particulars	Details Discussant
1:00 – 1:15 pm	Part 1 Preliminaries	
	Preliminaries	
	Nationalistic Song	AVP
	Opening Prayer	Ronmar V. Jayoma, SEPS
	DepEd Policy Statement	AVP
	 Acknowledgement of participants/Checking of Attendance 	Dr. Raul E. Gacus – AO V
	Call to Order	SDS Jinky B. Firman, PhD, CESO VI
1:15 – 1:30 pm	Welcome Message	ASDS Basilio P. Mana-ay Jr., CESO VI
1:30 – 5:00 pm	 Part 2 Reading and approval of the Minutes of the previous meeting. 	Secretariat
	Business arising from the minutes.	Division DEXECOM participants
	Part 3 DEXECOM Meeting Proper AGENDA: 1. SDS Hour – Updates and guidance	SDS Jinky B. Firman, PhD, CESO VI
	2. ASDS Time – Updates and Concerns	ASDS Basilio P. Mana-ay Jr., CESO VI
	Updates from Chiefs and Section Heads	Chiefs / Section Heads
	4. Other Matters	
	Part 4AdjournmentClosing Prayer	Ana Liza M. Mendoza, SEPS
Moderator/DEXECOM Host		Dr. Ailene B. Añonuevo – Chief ES SGOD





