



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
OSDS-2024-0028

To : Assistant Schools Division Superintendent
Chief ES, Schools Governance and Operations Division
Chief ES, Curriculum Implementation Division
All Concerned

Subject: **GSIS TAGUM AND SDO PANABO MEETING RE: CONDUCT OF
4-CLUSTER WORKSHOPS ON THE RECONCILIATION OF
REPORTED GSIS PREMIUM DEFICIENCIES OF DEPED
PERSONNEL FOR YEAR 2012 TO 2023**

Date : February 13, 2024


Attached herewith is a letter from GSIS Tagum dated February 7, 2024. Please be advised that GSIS Tagum is scheduled to visit our office on February 14, 2024, 1:00 PM, at the Division Training Center, to discuss matters involving the updating of records and remittance.

The following personnel are advised to attend the said activity, to wit:

1. **GLENN B. SEPARIS, CPA, MBA, CESE**, Accountant III
2. **ROSALIE D. ESTIMADA**, Budget Officer
3. **RAUL E. GACUS**, Administrative Officer V
4. **NEO CARLO R. MAGNO**, HRMO II
5. **JENECEES GRACE L. BUCAN**, Admin. Officer II/ERF Handler
6. **JOHN OSLEC F. BAWI-IN**, Admin. Asst. III/ AAO

Meals related to the attendance of the above meeting shall be charged to Division MOOE, subject to the usual accounting and auditing rules and regulations.

For information, guidance, and strict compliance.


JINKY B. FIRMAN PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

RELEASED

Enclosed as stated.
OSDS/reg/ncr/jglb

FEB 13 2024



Schools Division of Panabo City
City Hall Compound, Panabo City
Tel. No. (084) 823-1469
Email: panabocity.division@deped.gov.ph

RECORDS SECTION SDO PANABO CITY
CHAMPION
Panabo ONE
DepEd Panabo:
Empowering Champions in Education
through Journeying, Blending, and Fostering commitment in
providing quality education, MATATAG for all.



Government Service Insurance System
Paseguruhan ng mga Naglilingkod sa Pamahalaan
TAGUM BRANCH OFFICE



February 7, 2024

JINKY B. FIRMAN, PhD, CESO IV
SCHOOLS DIVISION SUPERINTENDENT
DEPED REG PAID DIV OFC, PANABO CITY
POBLACION PANABO CITY

Dear **Ms Firman**,

Our records show that your agency has unpaid premiums subject for reconciliation in the amount of P 18,626,200.82, as itemized below.

Members' Contributions	Amount
ELEMENTARY	
Personal Share (PS)	7,298,593.90
Government Share (PS)	7,740,301.99
Employees Compensation (EC)	366,847.09
Total	15,405,742.98
SECONDARY	
Personal Share (PS)	1,521,856.86
Government Share (PS)	1,637,022.95
Employees Compensation (EC)	61,578.03
Total	3,220,457.84

This is in relation to the letter from DepEd – Office of the Undersecretary of Finance inviting GSIS personnel to validate and/or reconcile the premium deficiencies of 9,668,893.49 DepEd on February 20-23, 2024 at Davao City.

We seek your approval if we can visit your office on **February 14, 2024 (Wednesday)** and discuss this matter personally with you and concerned personnel involved in the updating of records and remittance – Authorized Agency Representative, ERF Handler, Accountant and Budget Officer.

If you have queries and clarifications, you may contact **Ms. Sharon Ruth C. Aiingalan** <srcalingalan@gsis.gov.ph> at **0929-705-3888**.

We look forward to sustaining partnerships with your agency.

Thank you very much.

Sincerely yours,


OSCAR PAUL B. FORTUNA
Branch Manager