



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

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DIVISION MEMORANDUM

CID-2024-0025

To : Assistand. Schools Division Superintendent
Chiefs of Curriculum Implementation Division and Schools
Governance and Operations Division
Panabo Private Schools Association (PPSA) President
Public Elementary and Secondary School Heads
All Others Concerned

Subject : **DIVISION SPORTS PLANNING CONFERENCE FOR SY 2024**

Date : 09 January 2024

There will be a **Division Sports Planning Conference for SY 2024** on **January 15, 2024**, at **Panabo City NHS** from 9:00 AM to 4:00 PM.

The objectives of this activity are the following:

- a. Discuss the scheme of the division-level athletic meet;
- b. Discuss the sports programs and activities for SY 2024;
- c. Identify the focal persons to facilitate the different sports events;
- d. Create a plan for school-level, district-level, and division-level sports activities; and
- e. Agree on the timeline and venues for the sports activities.

The participants of this conference are as follows:

- a. 1 School Division Superintendent
- b. 1 ASDS
- c. 1 CID Chief
- d. 1 SGOD Chief
- e. 5 EPSs (C. Revamonte, B. Bitang, P. Mejares, C. Arado, J. Carlom)
- f. 17 Secondary Heads including the PASSHA President
- g. 17 Secondary Sports Coordinators
- h. 4 Focus PSDSs (Central District, South 1 & 2 Districts, and North District)
- i. 4 District Elementary School Heads' President (A. Duropan-PCD, E Paquera – PSD 1, F. Catbagan – PSD 2, C. Cachuela – PND including the PESPA President)
- j. 4 District Sports Coordinators (J. Paño, E Oczon, M Jabonillo, and M. Jaictin)
- k. 1 Private Schools President (R. Adlaon)
- l. 4 TWG (K. Jayoma, E. Lumandog, IR. Paring, J. Juen)
- m. 58 Total Participants



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Three hundred pesos (Php 300.00) shall be collected to cover 2 snacks and 1 regular meal/lunch.

Meals and transportation expenses of participants from various schools shall be charged to school MOOE/other funds. In contrast, meals and transportation expenses of division personnel shall be charged to the Division MOOE, all subject to the usual auditing and accounting rules and regulations.

For immediate dissemination and compliance.

Enclosed.: As stated.
CID/JEY/CER


JINKY B. FIRMAN PhD, CESO VI
OIC-Schools Division Superintendent 

RELEASED

JAN 10 2024

RECORDS SECTION-SDO PANABO CITY
BY 