



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF PANABO CITY

JAN 04 2023

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2024 - 0008

To : Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, Schools Governance and Operation
Division
Education Program Supervisors
Public Schools District Supervisors

Subject : **TRAINING OF TRAINERS ON THE LIMITED SCALE-UP
IMPLEMENTATION OF WORK-BASED LEARNING (WBL) AND
BE YOUR OWN BOSS (BYOB)**

Date : January 3, 2024

Herewith are the memoranda DM-CT-2023-406 dated November 30, 2023 and Regional Memorandum dated December 6, 2023 regarding the conduct of the Training of Trainers in the Limited Scale-Up Implementation of Work-Based Learning (WBL) and Be Your Own Boss (BYOB) on January 7-13, 2024 at Iloilo City.

The participants to this activity is **JAIME C. CARLOM**, Division ALS Focal Person and **JOY S. MAGNO**, EPSA

The travel expenses and accommodation of the participants shall be chargeable against Education Development Council (EDC) and USAID Opportunity 2.0.

All other details in this Memorandum are in the enclosure.

Immediate dissemination of this Memorandum is desired.

JINKY B. FIRMAN PhD, CESO VI
OIC, Schools Division Superintendent

Enclosed: As stated
CID/jey/jcc

By the authority of the SDS

PHOEBE GAY L. REFAMONTE
Assistant Schools Division Superintendent



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JAN 04 2024

RECORDS SECTION-SDO PANABO CITY
BY

DepED MATATAG
DEPARTMENT OF EDUCATION

"The Forefront of Eradicating Illiteracy"
INNOVATION INTEGRATION INDUSTRY-BASED LEARNING INSPIRATION



Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

CLMD-2023-803

To : Schools Division Superintendents
 Davao City, Davao De Oro, Davao Occidental,
 Panabo City and Tagum City
 Chief ES, Curriculum and Learning Management Division

Subject: TRAINING OF TRAINERS ON THE LIMITED SCALE-UP
 IMPLEMENTATION OF WORK-BASED LEARNING (WBL)
 AND BE YOUR OWN BOSS (BYOB)

Date : December 6, 2023

Herewith is Memorandum DM-CT-2023-406 regarding the conduct of the National Training of Trainers on the Limited Scale-Up of the Pilot Implementation of Work-Based Learning (WBL) and Be Your Own Boss (BYOB) in the Alternative Learning System (ALS), on January 8 to 12, 2024 in Iloilo City (venue to be announced later).

This activity aims to:

1. provide the trainers with an in-depth understanding of the content and delivery of BYOB and WBL;
2. intends to capacitate the prospective core of trainers on the guidelines, processes and procedures of the monitoring and implementation of WBL and BYOB; and
3. strengthening knowledge and skills in cascading the said training to ALS teachers in their respective regions.

The participants in this activity are the following:

Division	Name	Position	Division	Name	Position
ROXI CLMD	Maricel S. Langahid	EPS CLMD	Davao Occidental	Jhoniel S. Razonable	EPSA
Davao City	Jima A. Gelmo	PSDS	Panabo City	Jaime C Carlom	EPS
	Braian B. Mahinay	EPSA		Joy S. Magno	EPSA
Davao De Oro	Eddie Jr. A. Cabansag	EPSA	Tagum City	Delio C. Caya	EPSA

The travel expenses and accommodation of participants will be charged to the Education Development Council (EDC) and USAID Opportunity 2.0.

For queries and clarification, contact Dr. Maricel S. Langahid-Education Program Supervisor CLMD/Regional ALS Focal Person, through: maricel.langahid@deped.gov.ph.



Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

Other details are stipulated in the enclosures.

Immediate dissemination of this Memorandum to all concerned is desired.

ALLAN G. FARNAZO
 Director IV

Enclosure; As stated
 ROC6/msl

DEPARTMENT OF EDUCATION ROXI
 RECORDS SECTION
RELEASED

By: [Signature]
 Date: Dec. 17, 2023
 Time: 26348

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Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2023-406

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TO : **REGIONAL DIRECTORS**
MINISTER, MINISTRY OF BASIC, HIGHER AND TECHNICAL
EDUCATION-BARMM

FROM : *ALMA RUBY C. TORIO*
ALMA RUBY C. TORIO
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : **TRAINING OF TRAINERS ON THE LIMITED SCALE-UP**
IMPLEMENTATION OF WORK-BASED LEARNING (WBL) AND
BE YOUR OWN BOSS (BYOB)

DATE : **November 30, 2023**

In line with Memorandum No. DM-CT-2023-366 Implementing Guidelines for Limited Scale-up of the Pilot Implementation of Work-Based Learning (WBL) and Be Your Own Boss (BYOB) in the Alternative Learning System (ALS), the Bureau of Alternative Education (BAE) in partnership with USAID Opportunity 2.0 through the Education Development Council (EDC) shall conduct the **National Training of Trainers on the Limited Scale-up of the Pilot Implementation of Work-Based Learning (WBL) and Be Your Own Boss (BYOB) in the Alternative Learning System (ALS)** on **January 8 to 12, 2024** in Iloilo City (specific venue shall be communicated in a separate issuance).

This activity aims to provide the trainers with an in-depth understanding of the content and delivery of BYOB and WBL. Likewise, this intends to capacitate the prospective core of trainers on the guidelines, processes and procedures of the monitoring and implementation of WBL and BYOB, strengthening their knowledge and skill in cascading the said training to ALS teachers in their respective regions. Further, the session guides and training materials which shall be used in this activity are those developed by EDC.

Please see Attachment No. 1 for the List of Participants and Attachment No. 2 for the Indicative Program of Activities. Participants are required to bring their own laptops, and other related reading materials and references.

The travel expenses and accommodation of participants will be charged to the **Education Development Council (EDC) and USAID Opportunity 2.0.**

For queries or clarifications, please contact **Mr. Jeffrey F. Florendo**, Senior Education Program Specialist, BAE-Program Management and System Development (PMSDD) through email at bae.pmsdd@deped.gov.ph.



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	Elvira A. Abanes	Education Program Specialist II for ALS
	Evangeline M. Maravillas	Education Program Specialist II for ALS
	Joseph C. Cruzana	Education Program Specialist II for ALS
	Salve Grace R. Tamayo	Education Program Specialist II for ALS
	Jane T. Tuplano	Education Program Specialist II for ALS
VI	Nestor Paul M. Pingil	Regional ALS Focal Person
	Corazon P. Aloro	Division ALS Focal Person
	Leila Valencia	Division ALS Focal Person
	Yolly Salem	Education Program Specialist II for ALS
	Greccan Villanueva	Education Program Specialist II for ALS
	Michelle Norico	Education Program Specialist II for ALS
	Hadjie Tropa	Education Program Specialist II for ALS
Francis Librando	Education Program Specialist II for ALS	
VII	Melona A. Lumantao	Regional ALS Focal Person
	Ronil D. Mnaayon	Division ALS Focal Person
	Lana Romo Ariola	Division ALS Focal Person
	Royce T. Coloseca	Education Program Specialist II for ALS
	Orley A. Perico	Education Program Specialist II for ALS
	Paz T. Bacolod	Education Program Specialist II for ALS
	Gregorio Montejares Jr.	Education Program Specialist II for ALS
Blandina T. Sisonrojas	Education Program Specialist II for ALS	
VIII	Alfredo Cafe	Regional ALS Focal Person
	Ranulfo I. Baay	Division ALS Focal Person
	Margitina Cortes Mendoza	Division ALS Focal Person
	Grace O. Cinco-Zanoria	Education Program Specialist II for ALS
	Oliver M. Cagara	Education Program Specialist II for ALS
	Mildred C. Gofredo	Education Program Specialist II for ALS
	Rina M. Aboganda	Education Program Specialist II for ALS
Maria Lourdes Cabalhao Ociman	Education Program Specialist II for ALS	
IX	Ramel P. Cael	Regional ALS Focal Person
	Lilian C. Damaso	Division ALS Focal Person
	Sandy R. Albarico	Division ALS Focal Person
	Ramil T. Gaban	Education Program Specialist II for ALS
	Osias Andus	Education Program Specialist II for ALS
	Alva Christine Blaya	Education Program Specialist II for ALS
Nobieto Onnagan Jr.	Education Program Specialist II for ALS	
X	Ray Butch Mahinay	Regional ALS Focal Person
	Levi M. Coronel	Division ALS Focal Person
	Julietta N. Dolero	Division ALS Focal Person
	January Gay Valenzona	Education Program Specialist II for ALS
	Anna Lyn F. Yosores	Education Program Specialist II for ALS
	Roselyn B. Bernido	Education Program Specialist II for ALS
	Eden F. Bacarra	Education Program Specialist II for ALS
Pedrito L. Galleros Jr.	Education Program Specialist II for ALS	
XI	Maricel Langahid	Regional ALS Focal Person
	Jaime C. Carlom	Division ALS Focal Person
	Jima A. Gelmo	Division ALS Focal Person
	Joy S. Magno	Education Program Specialist II for ALS
	Braian B. Mahinay	Education Program Specialist II for ALS
	Jhoniel S. Razonable	Education Program Specialist II for ALS
	Eddie Jr. A. Cabanag	Education Program Specialist II for ALS
Delio C. Cava	Education Program Specialist II for ALS	
XII	Crisanto Bulado	Regional ALS Focal Person
	Jocelyn C. Ordinario	Division ALS Focal Person
	Jennifer L. Mabalot	Division ALS Focal Person
	Shiela Mae D. Enero	Education Program Specialist II for ALS
	Marin Judith L. Magbanua	Education Program Specialist II for ALS
	Bernard F. Antolo	Education Program Specialist II for ALS
	Bebie H. Ambalgen	Education Program Specialist II for ALS



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	Bedaria T. Hassan	Education Program Specialist II for ALS
CARAGA	Josephine Chonie	Regional ALS Focal Person
	Felix N. Bagnol	Division ALS Focal Person
	Anamaric L. Ceniza	Division ALS Focal Person
	Wendel Federicos	Education Program Specialist II for ALS
	Mariasa L. Cuasmasa	Education Program Specialist II for ALS
	Ma. Reina S. Acevedo	Education Program Specialist II for ALS
	Elmer E. Hindap, Jr. Gilbert H. Japay	Education Program Specialist II for ALS Education Program Specialist II for ALS
BARMM	Mohammad Faisal Dimalen	Regional ALS Focal Person
	Armando Patagani	Division ALS Focal Person
	Nur-Aisha Gonzales	Division ALS Focal Person
	Norhaya Guimbor	Education Program Specialist II for ALS (Acting Capacity)
	Sanerah Petilan	Education Program Specialist II for ALS (Acting Capacity)
	Sherwin Evangelista	Education Program Specialist II for ALS (Acting Capacity)
	Shefraida Moreno Sittie Naomie Domato	Education Program Specialist II for ALS (Acting Capacity) Education Program Specialist II for ALS (Acting Capacity)
NCR	Charito A. Villanueva	Regional ALS Focal Person
	Dulce O. Santos	Division ALS Focal Person
	Ma. Jennica B. SY	Division ALS Focal Person
	Romulous Guino	Education Program Specialist II for ALS
	Gemma P. Abanilla	Education Program Specialist II for ALS
	Elsie Celeste	Education Program Specialist II for ALS
	Villa A. Cabrera Irish Gregorio	Education Program Specialist II for ALS Education Program Specialist II for ALS
CAR	Alfredo B. Lanas	Regional ALS Focal Person
	Jovelyn B. Dugayon	Division ALS Focal Person
	Remy N. Dum-Ao	Division ALS Focal Person
	Fedencio R. Vallejo	Education Program Specialist II for ALS
	Rodriguez L. Belino	Education Program Specialist II for ALS
	Anacita G. Bongnat	Education Program Specialist II for ALS
	Angeline D. Rumpon Ligaya S. Taud	Education Program Specialist II for ALS Education Program Specialist II for ALS

*****Nothing Follows*****

Copy furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations



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Attachment No. 2 to **DM-CT-2023-**

National Training of Trainers on the Limited Scale-up of the Pilot Implementation of Work-Based Learning (WBL) and Be Your Own Boss (BYOB) in the Alternative Learning System (ALS)

PROGRAM OF ACTIVITIES

Time	January 8, 2024	January 9, 2024	January 10, 2024	January 11, 2024	January 12, 2024
8:00-8:15 am	<ul style="list-style-type: none"> • Travel • Registration of Participants • Distribution of kits and materials • Checking of Attendance • Billeting 	Management of Learning (MOL)			
8:16-8:30 am		Parallel Sessions: A. WBL Concepts for Master Trainers <i>Objectives: Explain the different concepts of Work-based Learning. Enumerate the different forms to use for WBL, and Model select WBL sessions</i>	Continuation of Session 3: Continuation of BYOB <i>Objectives: Explain the different concepts of Be Your Own Boss and Model self-learning activity sessions.</i>	Session 5- Work-based Learning- Industry Linkage Coordination Objective: To capacitate DepEd ALS teachers on industry linkage coordination and management in order to transition youth into quality employment.	Session 6- Simultaneous Demo Teaching Sessions <i>Objectives: Demonstrate effective teaching strategies using the A-P-L-E Approach in teaching WBL and BYOB Sessions, and use the observation forms in observing and coaching teachers.</i>
8:31-9:00 am					
10:01-12:00 pm	Opening Program <ul style="list-style-type: none"> • National Anthem • Prayer • DepEd Quality Policy • Acknowledgment of Participants • Welcome Remarks • Statement of Purpose • Photo Opportunity 	B. Monitoring Training for EPSAs <i>Objective: Capacitate EPSAs on the use of existing classroom observation tool for WBL and BYOB monitoring, and for them to provide necessary instructional coaching to ALS teachers</i>			

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LUNCH					
12:01-1:00 pm 1:01-2:00 pm	Session 1: Facilitation Skills <i>Objectives: Explain the following concepts: Activity-based, Participatory Approach, Learner-Centered, Experiential; and explain the different strategies in facilitation</i>	Session 3: Continuation of WBL and BYOB Concepts for MT <i>Objectives: Explain the different concepts of Work-based Learning and Be Your Own Boss and Model self-learning activity sessions</i>	Session 4: Planning for multiplier training and preparation for demo teaching <i>Objectives: Create an Action Plan for Roll-out Training; and Prepare for Demonstration Teaching</i>	Continuation of Session 5- Work-based Learning- Industry Linkage Coordination <i>Objective: To capacitate DepEd ALS teachers on industry linkage coordination and management in order to transition youth into quality employment</i>	Closing Program <ul style="list-style-type: none"> • National Anthem • Prayer • Closing Remarks • Ways Forward • Key Take Aways/ Insights • Awarding of Certificates • Photo Opportunity
2:01-5:00 pm	Session 2: Introduction to WBL and BYOB Concepts <i>Objective: Explain objectives, design, organization, and output of Work-based Learning and Be Your Own Boss</i>				
Expected Output	<i>Participants with strengthened understanding of the concepts of BYOB and WBL and improved facilitation skills</i>	<i>Participants with concrete knowledge on the use of varied assessment tools to validate learners' understanding of BYOB and WBL</i>	<i>Trained participants on methodologies, strategies, approaches and techniques on the delivery of BYOB and WBL lessons.</i>	<i>Trained participants on developing a strong industry linkage prior to WBL implementation</i>	<i>Trained participants on the use of A-P-L-E Approach for effective delivery of WBL and BYOB lessons</i>
Officer of the Day	Jeffrey F. Florendo	John Alvin V. Seradey	John Cavin Rodil	Ernie M. Pamor	Kristine Lee S. Lumanog



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