



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF PANABO CITY

Office of the Schools Division Superintendent

February 20, 2024


DIVISION MEMORANDUM

No. 0040, s. 2024

6TH DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To : Assistant Schools Division Superintendent
Chief ES, Schools Governance and Operations Division
Chief ES, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads/Principals
Section/Unit Heads, SDO
All concerned

1. Please be advised to attend the **6th Division Management Committee (MANCOM) Meeting on February 22, 2024, Thursday from 8:00 AM to 3:00 PM**, at **Miko's Brew, Apokon Rd., Tagum City**.
2. This meeting shall be hosted by the Panabo Central District, and the host shall take charge of the hall and sound preparations.
3. Enclosed is the Program of Activities.
4. No registration fee shall be collected. Meals and snacks shall be charged against the Division MOOE and School MOOE. Travel and other incidental expenses shall be charged against the local funds or other sources of funds, all subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.


JINKY B. FIRMAN, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosed: as stated.
OSDS/jbf/mjcs/m

RELEASED

FEB 20 2024

RECORDS SECTION-SDO PANABO CITY
BY 



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DepEd Panabo:
Empowering Champions In Education
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providing quality education, MATATAG for all.



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6th Division Management Committee (MANCOM) Meeting
PROGRAM OF ACTIVITIES

February 22, 2024 8:00 am - 3:00 pm

Time	Agenda Particulars	Details Discussant
8:00 am – 8:15 am	Part 1 Preliminaries <ul style="list-style-type: none"> • National Anthem • Opening Prayer • DepEd Panabo City Hymn • DepEd Policy Statement • Acknowledgement of participants/Checking of Attendance • Call to Order 	AVP Ramelyn F. Antalan, P-IV AVP AVP Dr. Raul E. Gacus – AO V SDS Jinky B. Firman, PhD, CESO VI
8:15 am – 9:00 am	Welcome Message	ASDS Basilio P. Mana-ay Jr., CESO VI
9:00 am – 3:00 pm	Part 2 <ul style="list-style-type: none"> • Reading and approval of the Minutes of the previous meeting. • Business arising from the minutes. 	Secretariat Division MANCOM participants
	Part 3 DEXECOM Meeting Proper AGENDA: <ol style="list-style-type: none"> 5. SDS Hour – Updates and guidance 	SDS Jinky B. Firman, PhD, CESO VI
	<ol style="list-style-type: none"> 6. ASDS Time – Updates and Concerns 	ASDS Basilio P. Mana-ay Jr., CESO VI
	<ol style="list-style-type: none"> 7. Updates from Chiefs and Section Heads 	Chiefs / Section Heads
	<ol style="list-style-type: none"> 8. Other Matters 	
	Part 4 <ul style="list-style-type: none"> • Adjournment • Closing Prayer 	Mylene S. Castillo, P-II
Moderator/DEXECOM Host		Dr. Ailene B. Añonuevo – Chief ES SGOD