

APPOINTMENT TRANSMITTAL AND ACTION FORM

AGENCY: DEPARTMENT OF EDUCATION - DIVISION OF PANABO CITY

CSC FO In-Charge:

Justine R. Villanueva
HR Specialist

For CSC RO/FO's Use:

Date Received:

02 AUG 2023

3:52

INSTRUCTIONS:

- (1) Fill-out the data needed in the form completely and accurately.
- (2) Do not abbreviate entries in the form.
- (3) Accomplish the Checklist of Common Requirements and sign the certification.
- (4) Submit the duly accomplished form in electronic and printed copy (2 copies) to the CSC Field Office-In-Charge together with the original copies of appointments and supporting documents.

No.	NAME OF THE APPOINTEE/S				POSITION TITLE (indicate parenthetical title, if applicable)	SALAR Y/ JOB/ PAY GRADE	EMPLOYMENT STATUS	PERIOD OF EMPLOYMENT (for Temporary, Casual/ Contractual Appointments) (mm/dd/yyyy to mm/dd/yyyy)	NATURE OF APPOINTMENT	DATE OF ISSUANCE (mm/dd/yyyy)	PUBLICATION		CSC ACTION			Agency Receiving Officer
	Last Name	First Name	Name Extension (Jr. / III)	Middle Name							DATE indicate period of publication (mm/dd/yyyy to mm/dd/yyyy)	MODE (CSC Bulletin of Vacant Positions, Agency Website, Newspaper, etc)	A - Approved or D - Disapproved or N - Noted	Date of Action (mm/dd/yyyy)	Date of Release (mm/dd/yyyy)	
1	BELLEZA	ROYCE'Z	n/a	SANGCAD	TEACHER II	12-1	PERMANENT	n/a	REAPPOINTMENT	6/30/2023	N/A	N/A				
2	LOYOLA	MARY LEONY PETTY JEN	n/a	ACUPINPIN	TEACHER I	11-1	PERMANENT	n/a	REEMPLOYMENT	7/13/2023	N/A	N/A				
3	NOLLORA	IVORY	n/a	GUARDIAN	TEACHER I	11-1	PERMANENT	n/a	ORIGINAL	7/13/2023	N/A	N/A				
4	SIMBA	LOCEL	n/a	REMORERAS	TEACHER I	11-1	PERMANENT	n/a	REEMPLOYMENT	7/13/2023	N/A	N/A				
5	TABLADA	RYAN	n/a	OCLARIT	TEACHER I	11-1	PERMANENT	n/a	ORIGINAL	7/17/2023	N/A	N/A				
6	***nothing follows***															
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14																
15																

This is to certify that the information contained in this form are true, correct and complete.


 RAUL E. GACUS

HRMO

Date: 08.02.2023

REMARKS/COMMENTS/RECOMMENDATIONS: (e.g. Reasons for Disapproval of Appointment)